

CUYAMACA COLLEGE
COURSE OUTLINE OF RECORD

REAL ESTATE 201 – REAL ESTATE PROPERTY MANAGEMENT

3 hours lecture, 3 units

Catalog Description

Study of property management and problem areas associated with operating income-producing property.

Prerequisite

None

Course Content

- 1) Leasehold estates
- 2) Elements of a lease
- 3) Landlord-tenant relations
- 4) Real estate market
- 5) Income analysis
- 6) Management plan
- 7) Marketing, maintenance
- 8) Records, forms and procedures

Course Objectives

Students will be able to:

- 1) Apply terminology commonly used in property management.
- 2) Complete the various forms used by landlords and tenants.
- 3) Describe the rights and duties of landlords and tenants and the role of the property manager.

Method of Evaluation

A grading system will be established by the instructor and implemented uniformly. Grades will be based on demonstrated proficiency in subject matter determined by multiple measurements for evaluation, one of which must be essay exams, skills demonstration or, where appropriate, the symbol system.

- 1) Written midterm that measures the student's ability to apply terminology commonly used in property management, complete the various forms used by landlords and tenants, and describe the rights and duties of landlords and tenants and the role of the property manager.
- 2) Final exam that measures the student's ability to apply terminology commonly used in property management, complete the various forms used by landlords and tenants, and describe the rights and duties of landlords and tenants and the role of the property manager.

Special Materials Required of Student

None

Minimum Instructional Facilities

Smart classroom

Method of Instruction

- 1) Lecture
- 2) Practical exercises

Out-of-Class Assignments

- 1) Reading assignments
- 2) Short writing assignments
- 3) Short research assignments

Texts and References

- 1) Required (representative example): Huber, Walt, *Property Management*. Educational Textbook Company, 6th ed, 2014.
- 2) Supplemental: None

Student Learning Outcomes

Upon successful completion of this course, students will be able to:

- 1) Apply commonly used terms in property management.
- 2) Complete the various forms used by landlords and tenants.
- 3) Describe the rights and duties of landlords and tenants and the role of the property manager.