

**Cuyamaca College Spring 2023 Classified Staff Hiring Priorities
Recommended by the Classified Hiring Priorities Committee on April 3, 2023**

Request Ranking	Program/Department and Classified Position	Notes/Rationale	Total Score
1	Financial Aid Technician	Position specifically addresses compliance and findings from federal and state audits. Due to compliance issues, and the increased need in financial aid this position is necessary to provide timely aid to students. CCPG and Pell Grant recipients are components of the Student-Centered Funding Formula and are a critical area of focus for our Emergency Conditions Allowance and for our district.	134
2	Transfer Center Student Services Specialist	Only student services area without classified support; transfer is part of SCFF, so ensuring we invest in transfer is important; position would expand transfer services and support for students	132
3	Engineering Science Lab Technician IV	Total cost of ownership issue - we expanded class offerings and labs but do not have the lab tech to maintain them; would help with preventative maintenance; demonstrated increased enrollments and impact to student learning/experience	130
4	Kumeyaay Studies Student Services Specialist	Limited data provided to show number of students served; duties currently being performed by temporary position. Would be helpful to have more information on grant source/time frame or external funding available. Position serves as an important connection to our Indigenous populations. Only Kumeyaay Studies program in the state. Strong connection to strategic goals.	114
4	Physics and Astronomy Laboratory Technician	Need for position is clearly demonstrated by data. Position would directly support students in a growing discipline and will also support faculty teaching in hybrid and HyFlex modalities.	114
5	Earth Science Technician	This is a NEW position for a daytime lab tech, not a replacement as noted on the request. This position is needed to support a highly enrolled department (physical sciences). Work is currently being done by faculty which is not appropriate nor is it sustainable. Need has been present for multiple cycles; limited data to support criterion 2 (evidence of growth); ranked as 2 of 3 in critical need within the division by manager.	112
6	Student Services and Special Programs Administrative Assistant III	This position would be funded through categorical program funding streams; the position would not directly serve students but would support a large department with multiple programs. The dean currently has no administrative support so these tasks are taken up by the dean or other staff within special programs.	110
7	DSPS Deaf/HOH Notetaker Scheduler	Funded already - NANCE currently performing duties; required position due to ADA	108
8	DSPS Program Specialist	Would be helpful to have more info on demand for services and how work is currently being performed; position is needed but does not appear to be as critical as other positions	104
9	Research and Planning Analyst	Needed to support campus wide IESE efforts. This position would enable the college to improve and expand data-informed planning and decision making across the college, including campus learning outcome assessment efforts and equity efforts. Currently a grant-funded position. Critical to maintaining compliance with accreditation standards and supporting SLO Co-Coordinators. This position does not directly serve students but interacts with a large number of faculty, staff, and administrators on campus. Information on how many projects/clients the position serves would be helpful.	98
9	Professional Development Specialist	Professional development has been growing at the College, the need for additional support is shown. Needed to expand and enhance professional development offerings, and work toward becoming an antiracist campus. Additional data to describe need/impact are needed, such as number of events supported, number of clients supported/served, how the position connects to student success.	98
NR	Library Technician III	Slated to be refilled	
NR	BOT Specialty Lab Technician III	Slated to be refilled	
NR	Library Technician II	Slated to be refilled	

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