



UPDATED/REVISED JOB ANNOUNCEMENT

Student Learning Outcomes & Assessment Co-Coordinator

**Faculty Co-Chair Student Learning Outcomes & Assessment Committee
(.35 LED Reassigned Time Fall & Spring Semesters)**

Fall 2025-Spring 2027

Each OA Co-Coordinator receives a stipend in the summer for necessary and timely outcomes assessment related work as specified above that needs to happen while faculty are off-contract.

This position is open to all full-time faculty at Cuyamaca College.

The College is seeking a faculty **Student Learning Outcomes & Assessment Co-Coordinator** for a two-year term beginning **Fall 2025.**

The duties and responsibilities, and application process are detailed below. ***The application deadline is Friday, September 30, 2022 by 12p.***

The Outcomes **and** Assessment Co-Coordinators serve as co-leaders for learning outcomes assessment, which is an integral part of the innovation and improvement work across the College. As such, the OAC Co Coordinators:

- foster integration and communication;
- develop and support faculty professional development in outcome assessment;
- build a culture of data-driven, equity-minded inquiry and innovation;
- establish a structure for ongoing, continuous course and program assessment and improvement; and
- most importantly, champion student learning.

The Outcomes **&** Assessment Co-Coordinators will have rotating terms and will work collaboratively with the Sr. Dean for Institutional Effectiveness & Student Equity, the Academic Senate President, and the Accreditation Faculty Co-Chair, as appropriate.

The duties and responsibilities include the following:

1. Serve as Tri-Chair of the Outcomes and Assessment Committee (OAC) and the Sr. Dean of Institutional Effectiveness, Success and Equity {**3rd Monday, 3:00p- 4:30p**};

2. Serve as a member on the Curriculum, General Education, and Academic Policies & Procedures Committee {1st and 3rd Tuesdays, 2:00p–4:00p}; and as a member of
- ~~3. Serve as either a member of the Technical Review Sub-Committee {2nd and 4th Tuesdays, 1:30p–3:30p} OR as a member of the Institutional Effectiveness Council (IEC) {2nd and 4th Mondays, 9a-10:30a} – each OAC Co-Coordinator will serve as a member of one of these groups;~~
4. Provide guidance and coordinate assessment processes with faculty, staff and administration;
5. Serve as a resource to department faculty in developing their learning outcomes assessment plans, including using learning outcomes assessment data in a continuous cycle of improvement;
6. Support and coordinate Learning Outcomes development and assessment processes for student support services departments in the college;
7. Oversee and ensure the timely assessment of Institutional Level Outcomes and Program Level Outcomes, either by discipline and/or by Academic and Career Pathway (ACP);
8. Integrate the Guided Pathways framework and equity-minded practice into learning outcome assessment structures and processes;
9. ~~Collaborate closely with committees and work groups whose work aligns with Learning Outcomes and Assessment, such as Program Review Steering Committee (PRSC), (IEC), Accreditation Steering Committee (ASC), Instructional Leadership Advisory Team (ILAT), and Student Services Leadership~~
Collaborate closely with committees and work groups whose work aligns with Learning Outcomes and Assessment, such as Program Review Steering Committee (PRSC), Institutional Effectiveness Council (IEC), Accreditation Steering Committee (ASC), Instructional Leadership Advisory Team (ILAT), and Student Services Leadership Advisory Team (SSLAT), to help those groups understand and meaningfully integrate student learning data;
10. Advisory Team (SSLAT), to help those groups understand and meaningfully integrate student learning data;
11. Advisory Team (SSLAT), to help those groups understand and meaningfully integrate student learning data;
12. Provide regular updates to the IEC and the Academic Senate;
13. Assist Accountability Management System (currently Nuventive ~~TraceDat~~) coordination in ensuring all assessment information is entered into the system at regular intervals;
14. Develop and facilitate regular professional development workshops for faculty to support revisions to SSOs, SLOs and PLOs;
15. Communicate learning outcomes assessment updates and needs to appropriate committees, councils, and leaders;
16. Create, update and maintain, as needed, a comprehensive learning outcome assessment resources for publication on the college's website, including a college-specific Learning Outcomes Assessment Guide, and SLO references/materials

17. Provide guidance with the ACCJC reports, including the Mid-Term Report and Institutional Self-Evaluation Report.

Application Process: Submit a letter of interest to include:

1. Why are you interested in this assignment?
2. How do you envision carrying out the duties and responsibilities?
3. What in your background prepares you for this assignment?
4. How does equity inform the curriculum review process?

Submit the letter directly to Stephanie Rodriguez, Institutional Effectiveness, Success, and Equity, via email (stephanie.rodriguez@gcccd.edu).

Deadline: **Friday, September 30, by 12 noon.**

Interviews: Candidates will be interviewed by the Academic Senate President and Sr. Dean of Institutional Effectiveness & Student Equity. It is anticipated that interviews will be conducted as soon as possible after the deadline **date**.

The selection will be made through consultation between the Academic Senate Officers Committee and the Sr. Dean of Institutional Effectiveness & Student Equity.

OR

The selection will be made by the Academic Senate Officers Committee in consultation with the Sr. Dean of Institutional Effectiveness & Student Equity.

ORIGINAL JOB ANNOUNCEMENT

Student Learning Outcomes & Assessment Co-Coordinator

Faculty Co-Chair Student Learning Outcomes & Assessment Committee (.35 LED Reassigned Time Fall & Spring Semesters)

Fall 2023-Spring 2025

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4. Provide guidance and coordinate assessment processes with faculty, staff and administration; 5. Serve as a resource to department faculty in developing their learning outcomes assessment plans, including using learning outcomes assessment data in a continuous cycle of improvement; 6. Support and coordinate Learning Outcomes development and assessment processes for student support services departments in the college;

7. Oversee and ensure the timely assessment of Institutional Level Outcomes and Program Level Outcomes, either by discipline and/or by Academic and Career Pathway (ACP);
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