

## 2024-2025 CTC-Technology Request List

| Rank | Request  | Estimated Cost | Requestor      | Score | Feedback and or Recommendations for Author  |
|------|--|----------------|----------------|-------|---|
| 1    | Computers for General Counseling & Transfer Center | \$41,849.47    | My-Linh Nguyen | 29.15 | <b>Feedback:</b> The request clearly aligns with the College Strategic Plan eliminating equity gaps in course success. Along with increasing student persistence and completion. Replacing 29 outdated computer towers will equip counselors with the necessary technology to effectively perform their duties and support over 3,000 students.   |
| 2    | Vernier Video Analysis Software License            | \$2,000.00     | Miriam Simpson | 28.58 | <p><b>Feedback:</b> The request clearly demonstrates the need to maintain consistent lab quality for physics and STEM courses. Vernier Video Analysis software enhances student learning by allowing them to collect and analyze motion data from video recordings, supporting both in-person and online lab environments. The software aligns with UCSD articulation requirements and will benefit over 600 students.</p> <p><b>Recommendations:</b> Given that this software is essential and requires ongoing funding, the committee recommends exploring a budget adjustment to support its long-term cost. Prior to purchase, the software must be reviewed for accessibility compliance (VPAT) and information security compliance.</p> |
| 3    | Tech-Engineering MATLAB                            | \$1,620.00     | Keenan Murray  | 28.50 | <b>Feedback:</b> The author highlights the need to increase the number of student MATLAB licenses—from 80 to 170—to support greater student participation and success. This request represents an augmentation of the existing licenses currently   |

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|   |   |             |                 |       | <p>funded through the Campus Technology Budget for the Math Department.</p> <p><b>Recommendations:</b> In the future, the committee requests a clear usage report to demonstrate consistent utilization of the licenses and justify the need for augmentation. Additionally, the committee recommends including this request as part of the department's budget augmentation/campus tech budget to ensure sustainable, ongoing funding rather than relying on one-time CTC funds.</p> |
| 4 | Tutoring Laptops                          | \$21,664.51 | Mary Graham     | 28.36 | <p>The author shared the need to replace outdated laptops used by tutors and students to support ongoing online tutoring efforts. Additionally, the request highlights the importance of having technology capable of running specialized software required for assisting students with their coursework.</p>   |
| 5 | RedCap Psychology Survey Technology       | Pending     | Marissa Salazar | 27.44 | <p><b>Recommendations:</b> The committee needs clarification on the associated costs for this software. Specifically, speaking to additional cost and support since a server is needed. All items requiring a server need district IT approval. Additionally, the software must be reviewed for accessibility (VPAT) and information security compliance prior to purchase.</p>   |
| 6 | Library Gates System Replacement Software | \$3,614.00  | Matthew Chase   | 27.41 | <p><b>Feedback:</b> This technology is urgently needed as it is the only method available to accurately track user visits to the library's physical spaces—a critical metric for measuring community engagement across all library programs. Additionally, the requested gate system will help safeguard library materials against theft and mishandling, ensuring continued access to these resources for the academic and personal success of all users.</p>                        |

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|   |                                 |            |                |       | <p><b>Recommendations:</b> The committee understands that this request pertains solely to the software component of a larger effort to replace the outdated library security gates located at the library entrance and exit. Given that this software is essential and requires ongoing funding, the committee recommends exploring a library budget adjustment to support its long-term cost.</p>   |
| 7 | Airtable License                | \$9,180.00 | Miriam Simpson | 27.16 | <p><b>Feedback:</b> The author has clearly identified an urgent need to implement Airtable software to improve both administrative and academic operations, including critical enrollment management functions such as scheduling. Airtable's flexibility makes it a valuable tool for a variety of tasks, including scheduling, resource management, compliance tracking, and personalized student engagement.</p> <p><b>Recommendations:</b> This request is for district-level access to Airtable, which is currently being used to support STEM programs, with plans to expand its use across administrative and academic teams. The committee would like to remind requestors that any districtwide software adoption must receive administrative approval from the Associate Vice Chancellor of Technology (enterprise team). Additionally, the software must undergo a review for accessibility (VPAT) and information security compliance prior to purchase.</p> |
| 8 | Prezi for Dynamic Presentations | \$96.00    | Scott Stambach | 25.45 | <p><b>Recommendations:</b> The request does not specify the number of licenses needed and was therefore ranked as a single license. Before purchasing, the software must undergo review for accessibility (VPAT) and information security compliance.</p>  |

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| 9  | Hyflex Equipment East Bay Automotive | \$59,000.00 | Ignacio Castañeda Garcia | 24.41 | <b>Recommendations:</b> The committee recommends working closely with your department dean to develop a detailed plan that outlines the full cost of a HyFlex project. This should include a construction and installation plan, as well as associated costs for installing and programming HyFlex equipment. For future requests, please contact Andrew Al-Shamas (IMS) to obtain a technology quote prior to submission. Additionally, consider submitting a Facilities Resource Request to cover installation and programming expenses. |
| 10 | K-130 Computer Lab (2 computers)     | Pending     | Ignacio Castañeda Garcia | 22.83 | <b>Recommendations:</b> To provide support, the committee explored the possibility of temporarily recycling older equipment, as the student computers in K-130 are scheduled for replacement next year per the 5-year technology plan. During this discussion, the ICS Supervisor raised a potential concern regarding classroom size and regulations that may require the current layout to remain unchanged. The department Dean will follow up directly with the author to address these considerations.                                |

| Not Ranked |  |                 |                       |  |  |
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| N/A        | Web Pages for ESL Certificates             | Laurie Woods    | ESL                   |  | The author was contacted and provided the recommendation to seek support from the College web developer. The author agreed and retracted her CTC request.                        |
| N/A        | Desktop Computer for Teaching and Learning | Karla Gutierrez | Teaching and Learning |  | The author was notified that their request will not be ranked since the teaching and learning center has not yet been established on campus. Once a location has been designated |

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|     |   |                  |                                   | authors were encouraged to resubmit their request at the appropriate Program Review Cycle.   |
| N/A | Laptop computers available for use by all college employees in the Teaching and Learning Center   | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | Printer, copier, and scanner combo to be available for employees to use in the Teaching and Learning Center                                     | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | Desktop printers available for employees to use in the Teaching and Learning Center.  | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | Two wall-mounted monitors or TVs with screen-sharing capabilities Teaching and Learning Center.   | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | Teaching and Learning center will have portable videoconferencing devices (HyFlex).   | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | A projector and screen to be available in the Teaching and Learning Center.   | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | A video recorder, microphone, and ring light to be available for all employees to use for recording videos in the Teaching and Learning Center. | Karla Gutierrez  | Teaching and Learning             |  |
| N/A | Indoor Digital Signage Touch Screen   | Andrew Al-Shamas | LTR- Instructional Media Services | The author was notified that their request will not be ranked. ROC's recommendation was to collect more data regarding which departments currently have existing "TV's" (signage) and which departments demonstrate a direct need. Once this data is available the department can submit a new request during the next Program Review cycle. |

Presented to ROC: April 16, 2025