

PROGRAM REVIEW STEERING COMMITTEE

Charge

The Program Review Steering Committee (PRSC) will be responsible for guiding the program review process and developing and recommending policies, processes, and procedures related to college-wide program review.

The PRSC reports to the Institutional Effectiveness Council (IEC). In order to ensure the program review process meets the needs of the college and the community, the PRSC will consult with the Academic Senate and other governance councils and committees (as applicable) to facilitate continuous improvement of programs and services across the campus. The PRSC will also ensure the program review process is in compliance with related accreditation standards.

PRSC is also responsible for assisting in the execution of the program review process, providing training and support for program review authors and liaisons, in assessing program reviews, and in gathering feedback to inform improvements to the program review process.

Meeting Schedule

1st & 3rd Thursday from 2:00pm-3:45pm

Responsibilities/Guiding Principles:

1. Developing and refining college-wide program review standards and processes;
2. Creating, implementing, evaluating and improving the process for instructional and non-instructional program review assessment;
3. Ensuring the program review process facilitates meaningful, data-informed planning, assessment, dialog, and improvement;
4. Discussing summative reports of unit-level planning priorities, achievements, needs, and challenges linked to college planning priorities;
5. Working with the Institutional Effectiveness Council to identify common institutional overarching needs and challenges; and
6. Provide training and support to program review authors.

Tri-Chairs

Sr. Dean Institutional Effectiveness & Student Equity

1 Instructional Program Review Faculty Coordinator

1 Student Services Program Review Faculty Coordinator

Composition

- 3 Tri-Chairs (as noted above)
- 1 AHSS Faculty Member
- 1 MSE Faculty Member
- 1 CTE Member
- 1 AKHE Faculty Member
- 1 LTR Faculty Member
- 1 PT Faculty (Instruction or Student Services)
- 1 Student Services Faculty – General Counseling
- 1 Student Services Faculty – Transfer Center or Articulation Office
- 1 Student Services Faculty – Special Funded Programs
- 2 Administrators from Student Services
- 1 Administrator from Instruction
- 3 Classified Professionals
- 2 Student Representatives

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Resources:

Instructional Deans

Vice President of Instruction

Vice President of Student Services

