

## RESOURCE & OPERATIONS COUNCIL (ROC)

### Charge

The Resource & Operations Council (ROC) is the participatory governance council responsible for developing and communicating integrated budget priorities, procedures, and processes. Its purpose is to provide recommendations for resource allocation to the Cuyamaca College Council in the areas of technology, staffing, facilities, and other budget requests received through Program Review.

It achieves this through the use of a workgroup model to establish, integrate, and align priorities, goals, and objectives with appropriate governance councils and committees.

The Resource & Operations Council (ROC) reports to the Cuyamaca College Council (CCC) and reports out to the Academic Senate and the Classified Senate.

### Areas of Focus

- Building processes and resources that support considerate and supportive experiences for request authors and committee members.
- Establishing transparent and reliable communication and education around the resource request process so that all constituencies, and especially authors, have clear expectations, timely updates, and a shared understanding of priorities, timelines, decisions, and the totality of implementation procedures.
- Approaching all levels of our work with an equity lens and embed anti-racist practices within our processes/procedures.
- Add a focus on connection to our equity plan and strategic priorities.
- Promoting long-term thinking about how to support program review authors and committee members in evaluating established values and criteria.
- Using holistic and integrated approaches to facilitate cross-campus partnerships to improve coordination, sharing, and access to resources.
- **Supplies, Equipment, and Other Budget Requests**
  - Creating resources and materials that support author requests.
- **Facilities and Sustainability**
  - Working in alignment with campus-wide needs and priorities to build and implement an integrated facilities planning model, and to improve the environmental sustainability for the college that enhances the teaching and learning environment to improve student success.
  - Shepherding the development, monitoring, and revision of the College Facilities Comprehensive Plan and the College Sustainability Plan and making recommendations for implementation.

- Facilitating and supporting communication and collaboration across constituencies around implementation efforts for state and federal mandates that impact facilities and sustainability.
- Providing a governance space for campus constituents to support and advocate for policies and processes related to facilities and sustainability that align with the college’s mission, vision, and values and strategic plan.
- **Technology**
  - Providing a forum for the discussion of current and emerging technology issues, trends, innovations, changes and needs related to campus technology.
  - Creating the college Technology Plan and ensuring that it supports the strategic priorities as outlined in the institutional planning documents.
  - Endorsing priorities for purchase of instructional and administrative technology and recommends policies and procedures on the utilization of technology and related resources, including ADA and Accessibility standards, and technology affecting the academic, administrative and operational environment.

**Meeting Schedule**

TBD

**Co-Chairs**

Vice President of Administrative Services (Co-Chair)

Faculty Co-Chair (Co-Chair) – elected by Faculty committee membership

**Composition**

No.	Representative by Title
1	Vice President of Administrative Services
1	Director, Campus Facilities, Maintenance, and Operations
1	Dean, Learning & Technology Resources
1	Student Services Dean
1	Instructional Dean
1	Faculty, AHSS
1	Faculty, AKHE

No.	Representative by Title
1	Faculty, CE
1	Faculty, LTR
1	Faculty, MSE
1	Faculty, Student Services
1	Faculty, At-Large
1	Design Technology Specialist
1	Supervisor, Instructional Computer Facilities Instructional Media Services, Lead or Representative
3	At-Large Classified Reps
3	Associated Student Government Representatives
20	Total

### Ex Officio

Research and Planning Analyst

### Resources

#### Workgroup breakdown

Supplies, Equipment, and Other Budget Requests (7 members)	Tech Workgroup (7 members)	Facilities and Sustainability Workgroup (6 members)
<ul style="list-style-type: none"> <li>• Vice President of Administrative Services (Co-Chair)</li> <li>• M-ROC Faculty Co-Chair</li> <li>• 1 Dean (Instructional or Student Services)</li> <li>• 2 Faculty</li> <li>• 1 Classified Rep</li> </ul>	<ul style="list-style-type: none"> <li>• Lead: Dean, Learning &amp; Technology Resources</li> <li>• Design Technology Specialist</li> <li>• Supervisor, Instructional Computer Facilities Instructional Media</li> </ul>	<ul style="list-style-type: none"> <li>• Director, Campus Facilities, Maintenance, and Operations</li> <li>• 1 Dean (Instructional or Student Services)</li> <li>• 2 Faculty</li> <li>• 1 Classified Rep</li> </ul>

Supplies, Equipment, and Other Budget Requests (7 members)	Tech Workgroup (7 members)	Facilities and Sustainability Workgroup (6 members)
<ul style="list-style-type: none"> <li>• 1 student</li> </ul>	Services, Lead or Representative <ul style="list-style-type: none"> <li>• 2 Faculty</li> <li>• 1 student</li> <li>• 1 Classified Rep</li> </ul>	<ul style="list-style-type: none"> <li>• 1 student</li> </ul>

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<b>Participatory Governance Approvals</b>	<b>Date:</b>
Approved by ROC:	
Approved by Academic Senate:	
Endorsed by Classified Senate:	
Endorsed by ASG:	
Approved by CCC:	