

Cuyamaca College Reassigned Time Assignments  
Fall 2025-Spring 2026

**Guiding Questions for Review Process**  
 Is the description accurate? What unseen work needs to be added? What work needs to be removed?  
 Are the tasks appropriate for a faculty role? How does it support campus goals and priorities?  
 Is the workload compared to RT fair, equitable, and human-centered?  
 What supports are needed to make the work accessible, manageable, and sustainable?  
 How can this role be better empowered and connected to Academic Senate and appropriate campus &/or District spaces?

Job Title	RT Amount	Term	Notes	Comments	Reviewing Manager	Job Description	Next Steps for Job Description Review and/or Role Recruitment	Faculty Assigned
Academic Senate President (C&Bs, p 2-3)	1.0 LED	F2024-S2026; F2026-S2028	Academic Senate Election Summer Stipend Available	Election F2025	Faculty Election, Biannually	<a href="#">Senate Constitution and Bylaws, approved October 30, 2019</a>	Fall 2027 Election	Karen Marrujo
Academic Senate Vice President (C&Bs, p 3-4)	.20 LED	F2025-S2026	Academic Senate Election	Election S2026	Faculty Election, Yearly	<a href="#">Senate Constitution and Bylaws, approved October 30, 2019</a>	Spring 2026 Election	Rachel Polakoski
Accreditation Co-Chair	.60 LED	F2023-S2025	Summer Stipend Available		Sr. Dean IESE Review			Vacant
Chair of Chairs	.20 LED	F2025-S2027	Elected by Chairs (similar to the process for electing a Curriculum Co-chair)	Elected by Chairs	Partners with VPI			Miriam Simpson
Curriculum Co-Chair	1.0 LED	F2025-S2027	Committee Election; 1.00 RT piloted for F25-S27, Will review Spring 2026	Committee Election S2025	VPI Review		Job description needs to be reviewed (will remain at 1.0RT)	Annalinda Arroyo
Distance Education Coordinator	1.0 LED	F2026-S2027	Need to review job description and better ensure sustainability of work.		LTR Dean Review			Interim Spring 2026: Cynthia Luna and Kim Lenox
Faculty Learning Resources Coordinator	1.0 LED	Spring 2020	Pilot - Extended one more year (through Spring 2026)	Recruitment S2025	LTR Dean Review	<a href="#">Needs Review (linked to document shared with coordinator)</a>	Karen reached out to coordinator to request feedback and notes	Mary Graham
Hylflex Coordinator	.20 LED	F2025-S2027			LTR Dean Review		Karen reached out to current coordinator for notes on the JD	Nicole Hernandez
Open Education Resource Coordinator	.30 LED	F2024-S2026			VPI Review			Interim for Fall 2025-Spring 2026: Hanaa Alkasas
Outcomes & Assessment Co-Coordinator Pos 1 (Even Year)	.35 LED	F2026-S2028	Summer Stipend as needed		Sr. Dean IESE Review			Tania Jabour
Outcomes & Assessment Co-Coordinator Pos 2 (Odd Year)	.35 LED	F2025-S2027	Summer Stipend as needed		Sr. Dean IESE Review	<a href="#">Proposed Revision, Sp25 (Karen annotated the document based on feedback submitted by coordinators)</a>	Feedback received from coordinators. Draft revised. <b>Draft presented at Academic Senate on 4/10 for endorsement.</b>	Rachel Polaski
Program Review Steering Committee Instructional Faculty Coordinator	.20 LED	F2025-S2027	Summer Stipend as needed		Sr. Dean IESE Review		Feedback Received. Annotated Job Description Received 4/14	Lamia Raffo
Program Review Steering Committee Student Services Faculty Coordinator	.20 LED	F2026-S2028	Summer Stipend as needed		Sr. Dean IESE Review			Liza Ashak
Teaching & Learning Coordinators (Odd Year)	.50 LED	F2024-S2026						Karla Gutierrez
Teaching & Learning Coordinators (Even Year)	.50 LED	F2025-S2027	Summer Stipend as needed	Recruitment S2025	Dean SS & E Review	<a href="#">Revision Approved Sp25 (Increased RT from .60 to 1.0 to include EMTLJ) (One Drive Doc of version emailed on 3/10)</a>	Needs to go through governance process: Senate endorsement.	Scott Stambach
Tenure Review Coordinator	.20 Fa .10 Sp LED	F2025-S2027			VPI Review			Marissa Salazar