

Cuyamaca College Reassigned Time Assignments
Fall 2025-Spring 2026

Guiding Questions for Review Process
 Is the description accurate? What unseen work needs to be added? What work needs to be removed?
 Are the tasks appropriate for a faculty role? How does it support campus goals and priorities?
 Is the workload compared to RT fair, equitable, and human-centered?
 What supports are needed to make the work accessible, manageable, and sustainable?
 How can this role be better empowered and connected to Academic Senate and appropriate campus &/or District spaces?

Job Title	RT Amount	Term	Notes	Comments	Reviewing Manager	Job Description	Next Steps for Job Description Review and/or Role Recruitment	Faculty Assigned
Academic Senate President (C&Bs, p 2-3)	1.0 LED	F2024-S2026; F2026-S2028	Academic Senate Election Summer Stipend Available	Election F2025	Faculty Election, Biannually	Senate Constitution and Bylaws, approved October 30, 2019	Fall 2027 Election	Karen Marrujo
Academic Senate Vice President (C&Bs, p 3-4)	.20 LED	F2025-S2026	Academic Senate Election	Election S2026	Faculty Election, Yearly	Senate Constitution and Bylaws, approved October 30, 2019	Spring 2026 Election	Rachel Polakoski
Accreditation Co-Chair	.60 LED	F2023-S2025	Summer Stipend Available		Sr. Dean IESE Review			Vacant
Chair of Chairs	.20 LED; as of Fall 2026 will be at 0.30RT	F2025-S2027	Elected by Chairs (similar to the process for electing a Curriculum Co-chair)	Elected by Chairs	Partners with VPI			Miriam Simpson
Curriculum Co-Chair	1.0 LED	F2025-S2027	Committee Election; 1.00 RT piloted for F25-S27. Will review Spring 2026	Committee Election S2025	VPI Review		Job description needs to be reviewed (will remain at 1.0RT)	Annalinda Arroyo
Distance Education Coordinator	1.0 LED	F2026-S2027	Need to review job description and better ensure sustainability of work.		LTR Dean Review			Interim Spring 2026: Cynthia Luna and Kim Lenox
Faculty Learning Resources Coordinator	1.0 LED	Spring 2026	Pilot - Extended one more year (through Spring 2026)	Recruitment S2025	LTR Dean Review	Needs Review (linked to document shared with coordinator)	Karen reached out to coordinator to request feedback and notes	Mary Graham
Hylflex Coordinator	.20 LED	F2025-S2027			LTR Dean Review		Karen reached out to current coordinator for notes on the JD	Nicole Hernandez
Open Education Resource Coordinator	.30 LED	F2024-S2026			VPI Review			Interim for Fall 2025-Spring 2026: Hanaa Alkasas
Outcomes & Assessment Co-Coordinator Pos 1 (Even Year)	.35 LED	F2026-S2028	Summer Stipend as needed		Sr. Dean IESE Review			Tania Jabour
Outcomes & Assessment Co-Coordinator Pos 2 (Odd Year)	.35 LED	F2025-S2027	Summer Stipend as needed		Sr. Dean IESE Review	Proposed Revision Sp25 (Karen annotated the document based on feedback submitted by coordinators) Request: Overall minor revisions. Includes name change and request for summer stipends when needed	Feedback received from coordinators. Draft revised. Draft presented at Academic Senate on 4/10 for endorsement.	Rachel Polaski
Program Review Steering Committee Instructional Faculty Coordinator	.20 LED	F2025-S2027	Summer Stipend as needed		Sr. Dean IESE Review		Feedback Received. Annotated Job Description Received 4/14	Lamia Raffo
Program Review Steering Committee Student Services Faculty Coordinator	.20 LED	F2026-S2028	Summer Stipend as needed		Sr. Dean IESE Review			Liza Ashak
Teaching & Learning Coordinators (Odd Year)	.50 LED	F2024-S2026						Karla Gutierrez
Teaching & Learning Coordinators (Even Year)	.50 LED	F2025-S2027	Summer Stipend as needed	Recruitment S2025	Dean SS & E Review	Revision Approved Sp25 (increased RT from .60 to 1.0 to include EMTL) (One Drive Doc of version emailed on 3/10) Endorsed by Academic Senate on 4/10.	Needs to go through governance process: Senate endorsement.	Scott Stambach
Tenure Review Coordinator	.20 Fa .10 Sp LED	F2025-S2027			VPI Review			Marissa Salazar