

DRAFT 2026-2027 Program Review & Planning Request for Full-Time Faculty Position

[Draft of content to be added to Nuventive for author submission. This is NOT the submission form.]

--- Start of Request Form---

The Faculty Hiring Priorities Committee will review this request using the [2026-2027 FHPC Rubric](#).

Before drafting a request, please review the [FHPC related rubric](#) and [past examples of High-Ranking Requests \(Google Drive link\)](#).

For help filling out this request, please reach out to the chairs of the Faculty Hiring Priorities Committee: Karen Marrujo, Academic Senate President, karen.marrujo@gcccd.edu, and Jeanie Machado Tyler, Vice President of Instruction, jeanie.machadot Tyler@gcccd.edu

Acknowledgements

Before completing this request, confirm that you have discussed this faculty position request with the Chair of the Department and the Dean.

2 check boxes; Response required]

- Yes. I have discussed this position request with the Chair of the Department
- Yes. I have discussed this position request with the Dean. **Note:** The Dean will be providing feedback to help inform the prioritization process

Initial Questions

- **Department:**

Short answer; Response required]

- **Title of Requested Position:**

Short answer; Response required]

- **Is this position new or a replacement position?**

Check box response, 2 options; Response required]

- New**

Replacement [triggers additional question]

- If answered "replacement", then prompted to answer the following:
When was that position vacated? Include semester.

Short answer]

• Did you request a position last year (2025-2026)?

Check box response, 2 options; Response required]

Yes [triggers additional question]

- If answered "yes", then prompted to answer the following: If that position was funded from last year's list, do you want this position ranked as well? [Check box response, 2 options]

- Yes
- No

No

• Is there dedicated permanent funding for the position that is not from the unrestricted general fund (i.e. student services categorical/special funded programs)? [Check box response, 3 options; Response required]

- Yes
- No
- Not Sure

• Is your department requesting more than one of the same positions?

[Check box response, 2 options; Response required]

Yes [triggers additional question]

- If answered "yes", then prompted to answer the following:
For each request for the same position, your department must submit a separate form with updated data assuming the first request is approved. Is this the first request or an additional request form for this specific position? [Check box response, 2 options]

- First
- Additional

- Note if selected "Additional": Within your responses below, consider and account for the impact on this

position should the first request for this position be filled.

No

- **Is this request dependent or reliant upon any other resources requests, such as those for Classified Hiring, Facilities, Technology, or ROC (supplies, furniture, fixtures and equipment)?** [Check box response, 2 options; Response required]

Yes [triggers 2 additional questions]

- *If answered "yes", then prompted to:* Please select what kind of requests are related to this one. Check all that apply.

Classified Hiring Request

Faculty Hiring Request

Facilities Request

Technology Request

ROC Request (includes supplies, furniture, fixtures and equipment)

- *Selection followed by:* Please name all related requests:

[Text Box]

No

Justification of the Request

Reminder: The Faculty Hiring Priorities Committee will review this request using the [2026-2027 FHPC Rubric](#).

Rubric Criterion 1 through 3 each have a designated question below. These areas focus on Critical Need, Support of Strategic Plan, and Program Student Achievement and Potential Growth, respectively.

Rubric Criterion 4, which focuses on Data/Evidence in Support of Need, will be assessed using the totality of the submitted responses to the request questions.

To draft an effective request, support your answers to the questions below with data and evidence in support of need. Effective requests will incorporate evidence and data throughout the overall request with:

- [Data provided by Institutional Effectiveness, Success and Equity \(IESE\)](#) and any additional departmental data that demonstrates need.
- Appropriate sections of your program review as needed. The Faculty Hiring Priorities Committee (FHPC) will also consider the program review data provided by the IESE Office in reviewing this request.

Question 1 (Criterion 1, Critical Need):

- Why is this position essential to your program and the college? (500 words or less)
 - [Text Box; Response required]

Question 2 (Criterion 2, Support of Strategic Plan):

- Explain how the position will help advance specific program goal(s) as well as the college's strategic priorities and mission vision, and values? (500 words or less)
 - [Text Box; Response required]

Question 3a (Criterion 3, Program Student Achievement and Potential Growth):

- How will this position help advance efforts your department has taken or will take to support historically marginalized groups as well as close equity gaps in access and student learning and achievement outcomes? (300 words or less)
 - [Text Box; Response required]

Question 3b (Criterion 3, Program Student Achievement and Potential Growth):

- How will the position support current or future student demand for your programs and/or services? Consider both internal and regional data alongside national trends, including Strong Workforce Program (SWP) data. You can find several sample data links on the IESE Program Review Data Reports website. (300 words or less)
 - [Text Box; Response required]

--- End of Request Form---

Form Governance Review and Approval

FHPC	Review & Approval:	
Academic Senate	1st Review:	2 nd Read/Approval:
ROC		