

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES & PROCEDURES COMMITTEE

Charge

In accordance with Title 5 (T.5 55002 (a) (1)), and consistent with the Governance Structure of Cuyamaca College, the Committee, under the authority of the Academic Senate, has the oversight responsibility for the following:

- 1) Approve additions, modifications, deactivations, and deletions of courses and programs, and review the student learning outcomes of the college credit and non-credit curriculum;
- 2) Facilitate the requirements and content of the General Education package and graduation requirements;
- 3) Manage the alignment, articulation and differentiation procedures between Cuyamaca College and Grossmont College related to curriculum;
- 4) Report regularly to the Academic Senate regarding all of the above;
- 5) Appoint sub-committees or work groups as needed to help conduct the committee's business.

Scope of work includes review and recommendations of related academic policies and procedures (e.g., advanced placement, graduation requirements, etc.) for final submission to Academic Senate and the Governing Board.

Meeting Schedule

First and third Tuesdays, 2:00–4:00 p.m.

Co-Chair(s)

Faculty (See selection process below)
Vice President, Instruction

Composition

Vice President, Instruction
Faculty Co-Chair
Division Dean of Instruction for reviewing technical matters
Faculty representing the following areas (8 total):

- Career Education (CE)
- Math
- Science & Engineering
- Arts & Humanities
- English
- Social & Behavioral Sciences
- Athletics, Kinesiology & Health Education
- Articulation Officer/Counselor

Student Learning Outcomes Coordinator (1)
Online Teaching and Learning Committee (OTLC) Representative (1)

Faculty Members at Large (Open to all faculty) (2)

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As much as possible, the Committee is structured to provide representation from all instructional segments of the college. At-large faculty representatives should be selected from disciplines that are

not represented or are underrepresented on the committee composition.
No more than 50% of the committee should be replaced each year.

Ex-Officio (Non-Voting)

Members as appropriate: Instructional Operations Supervisor
Dean of Counseling Services
Division Deans of Instruction
Student Success and Equity Coordinator
Student Representative
Librarian Representative

First Reading: 04/09/20
Second Reading: 04/23/20
Approved: 04/23/20

Process for Selecting the Faculty Co-chair of the Curriculum, General Education and Academic Policies and Procedures Committee

The following process will be followed for selecting the faculty co-chair of the Curriculum, General Education and Academic Policies and Procedures Committee. Under normal circumstances this process should take place at the beginning of the spring semester for terms starting on July 1.

1. When an opening occurs for the faculty co-chair position, the presiding faculty co-chair and/or administrative co-chair shall inform the committee and the Academic Senate of the opening, and review with the committee the nomination and selection process to fill the vacancy.
2. Nominations shall be open for 2 weeks following the announcement of the opening. Individuals may self-nominate, or nominations may be submitted by any faculty member on the committee or by any member of the Academic Senate. Nominations shall be submitted to the administrative co-chair's administrative assistant.
3. Once nominations close, the faculty members on the committee shall vote through secret ballot with a simple majority rule determining the nominee to be submitted to SOC for appointment.
4. The term shall be for 2 years and start on July 1, or at a time established by the committee, in consultation with the Academic Senate, for mid-year replacements.