



ACADEMIC SENATE

Thursday, May 26th, 2022

Meeting Notes

Present: Manuel Mancillas-Gomez, Karen Marrujo, Rachel Jacob-Almeida, Rachele Panganiban, Hanaa Alkassas, Nicole Keeley *proxy for* Asma Yassi, Claudia Cuz-Flores, Lindy Brazil, Guillermo Colls *proxy for* Lyn Neylon, Moriah Gonzalez-Meeks, Pat Newman, Lilia Pulido *proxy for* Raad Jerjis, Rachel Polakoski, Roula Aoneh, Sarah Saulter, Valerie Peterson, Jane Gazale

Absent: Tim Phillips, Brad McCombs, Robert Wojtkowski, Glenn Thurman

Guests: Nicole Conklin, Josh Franco, Bri Brown, Pearl Lopez

Assistant: Debi Ridulfo

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Manuel Mancillas-Gomez, President called the meeting to order at 2:05pm

- I. Call to Order/Introductions
- II. Approval of Minutes from 5/12/22. M/S Saulter/Colls. Senate approves with 2 abstentions (Brazil, Pulido, Keeley, and Brazil). **Motion passes.**
- III. Announcements.
 - A. Fundraiser update (Panganiban) (Link): Informed the senate there was \$680 raised. Please send any ideas on how to disburse the money. Opportunity Drawing Recipient: Mary Graham.
 - B. High-Flex Workgroup (Jacob-Almeida): Informed the senate of the last meeting where Jim Mahler, President AFT, attended and worked on the side letter and sent it out to the workgroup for review and input. If you would like to see a draft, let her know. Will continue to meet over the summer.
 - C. Part-time Senators election (Raffo): No report.
- IV. Action
 - A. DE Addendum (Gazale): The curriculum co-chair briefly went through the modifications that were done on the DE Form. Motion to approve the DE Addendum. M/S Saulter/Marrujo. Senate approves unanimously. **Motion passes.**
 - B. FHPC Request Form (link) and Rubric (link) (Mancillas-Gómez): The President submitted a motion to suspend the rules to approve the form and rubric. Motion to suspend the rules to call for a vote on this item. M/S Marrujo/Alkassas. **Motion passes.** Motion to approve the FHPC Request Form and Rubric with indicated changes Panganiban/Gonzalez-Meeks. Senate approves. 1 no vote. **Motion passes.**

- C. Academic Rank (Marrujo): The President submitted a motion to approve full professor status to Rachele Panganiban. M/S Colls/Saulter. Senate approves unanimously. **Motion passes.**
- D. SSEC Composition (Simpson): Motion to approve the composition change. The changed indicated was for the Co-Chair not necessarily to be the Coordinator. The co-chair will be selected from the committee membership. M/S Jacob-Almeida/Saulter. Senate approves unanimously. **Motion passes.**
- E. ROC Ranked list (Salgado, Bouton): Motion to approve the ROC resource list. M/S Saulter/Newman. Senate approves unanimously. **Motion passes.**
- F. PRSC Student Services and Instructional Template (Jennings): A presentation was made on the new Template. Motion to approve the PRSC Student Services and Instructional Template. M/S Gonzales-Meeks/Saulter. Senate approves unanimously, Motion Passes.
- G. *Discussion*: This is a brand new templates for use by the Student Services & Instruction Services (Tutoring & Library). Jane Gazale: as part of this template a few questions were added that specifically relate to library and student services and questions were eliminated that do not apply to Tutoring and Library.
- H. Allow SOC to approve items during summer (Mancillas-Gómez): Motion to give SOC authority to approve items over the summer. The items will be brought to full Senate during the Fall. M/S Saulter/Colls. Senate approves unanimously. **Motion passes.**
- I. *Discussion*: SOC would draft things temporarily in place until they are voted on by Senate.

V. Information

- A. Facilities and Sustainability Planning Committee Ranking list ([link](#)) (González, Thiss):
No report.

Low Textbook Cost (LTC) designation (Franco) ([link](#)): Congratulations to the newly assigned OER Coordinator, Josh Franco. Josh Franco explained the results of the survey conducted in Fall 2021 through a power point presentation. Motion to suspend the rules to call for a vote on this item. M/S Polakoski /Colls. Senate approves unanimously. **Motion passes.** Motion to approve the recommendation for the \$40 low textbook costs threshold for textbooks and to adopt an LTC of \$40 or less. M/S Saulter/Gonzalez-Meeks. Senate approves unanimously. **Motion passes.**

- B. Update Cuyamaca Academic Senate Committee Appointment Processes ([link](#)) (Mancillas-Gómez): Shared with the group the general guidelines to the process.
- C. Resolution to Reaffirm the Value of Traditional Face-to-Face Classes (Jacob-Almeida): Motion to suspend the rules to call for a vote on this item. M/S Saulter/Alhassas. Senate approves unanimously. **Motion passes.** Motion to approve the Resolution. M/S Colls/Saulter. Senate approves unanimously. **Motion passes.**

Discussion: This is what the Academic Senate would like to happen.

VI. President's Report

- A. Public Safety Task Force (Conklin) (link): The task force ended in January 2022. The task force reviewed some options for police services (link) and sent their recommendations to the Governing Board. Currently, the district decided to remain with 2 deputies, 1 per campus, 1 during the day and one at night and they rotate campuses. CSO position on hold. Will reconvene over the summer to gage the enrollment status for sheriff coverage.
- B. Video Cameras on Campus: An "exterior camera only" research was done and the justification was shared with shared governance at the sites. Met with ASGC this semester and there is student support of cameras because they don't feel safe without them. Working with AFT and district on the status of the exterior cameras.
- C. End of Academic year report (Mancillas-Gómez):
- D. Ad Hoc DEI Committee: We had our final meeting with Ad Hoc Committee DEI, coming up with EEO plan. EEO Officer recommended, and all the updates to the procedures and has been transforming how we handle issues at our site and district. Very proud of our team to accomplish this in the last 2 years. Will continue to move this forward.

VIII. Vice-President's Report (link): Karen Marrujo thanked the President for his leadership. Briefed the group on the status of committee involvement.

IX. Part-time Faculty Report: Hanaa Alkassas shared information about upcoming trainings for part-time faculty (link) and Libretexs (link).

X. Committee Reports (link):
OAC (Polakoski): Gave a report on the Outcomes & Assessment Committee (OAC).

XI. Public Comments:
Dr. Julianna Barnes will be leaving the college and accepted another position.

Meeting adjourned: 3:47p