



ACADEMIC • SENATE

Minutes

Thursday, February 8th, 2024

2:00 – 3:45 p.m.

Present: Manuel Mancillas-Gómez, Karen Marrujo, Hanaa Alkassas, Lindy Brazil, Rachel Polakoski (as proxy for Dan Curtis), Jane Gazale, Rita Ghazala, Moriah Gonzalez-Meeks, Karla Gutierrez, Rachel Jacob-Almeida, Raad Jerjis, Jonathan Martin, Joan Rettinger, Miriam Simpson, Jennifer Tomaschke, Asma Yassi

Absent: Lindy Brazil, Dan Curtis, Camille Jack, Rachele Panganiban

Other: Josh Franco

Recorder: Taylor Owen and Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

- I. Call to Order/Introductions:** Manuel Mancillas-Gómez, Academic Senate President, called the meeting to order at 2:00pm.
- II. Approval of Minutes: December 14th, 2023** – Senate reviewed the minutes from December 14th, 2023. Senate to approve minutes. **Motion/Second:** Karen Marrujo/Rachel Polakoski. **Nays:** None. **Abstentions:** Rachel Polakoski, Asma Yassi. **Motion Passes.**
- III. Announcements –**
 - A. Welcome new senators:
Manuel Mancillas-Gomez welcomed Karla Gutierrez as the new senator for ESL on behalf of the Academic Senate.
 - B. Sabbatical Approvals:
Manuel Mancillas-Gomez advised the senate that six sabbaticals have been approved for the 2024-2025 academic year. Three sabbaticals belong to adjunct faculty.
 - C. Academic Senate Election Coordinator:
Manuel Mancillas-Gomez advised the senate that a new Academic Senate Election Coordinator will be needed. A call-out journal will be sent out soon if there are any individuals that are interested.

- D. Call-out for David Lizarraga proxy as part-time senator of instruction:
A call out was sent out on behalf of the Academic Senate to get a proxy for David Lizarraga to fill in for him as part-time senator of instruction.
- E. Other:
Karen Marrujo shared details of an upcoming author event. The event will be an author talk with Karla Cordero at Cuyamaca College on Thursday, February 22 at 7:30pm. Tickets will range from \$5 to \$15 but will be free for students.

IV. Action – None

V. Information (First readings and updates for future action) –

- A. ZTC Grants and OERC Coordinator position:
Josh Franco advised the Academic Senate that the state allocated \$115 million to the California Community Colleges Chancellor's Office (CCCCO) to fund ZTC efforts. Of these funds, one program was denied, five were awarded, and the remaining six programs were offered the opportunity to participate in the systemwide coordination cohort. In total, 1.18 million were awarded and must be used within the next two years. That being said, the OER Coordinator position will be opening for applications as the previous coordinator will be going on Sabbatical. The OER committee will be meeting on Friday, February 9, 2024 to go over the job description of the position and the charge and composition for the committee to update the text to be more transparent and current. Josh expressed his concerns about how the reassigned time for this position should not be taken from the grant funds and feels as though the Institution should pay for the reassigned time instead. Using the grant money would take a significant number of resources out of that pool of money and in the awardees would lose money in the process. Josh also expressed how there was a change in reporting at the Administrative Level from the Dean of Institutional Effectiveness, Success, and Equity to the Vice President of Instruction without consultation of the senate and had some concerns regarding the expectation from administration in reporting.
- B. Learning-Aligned Employment Program (LAEP):
The Learning-Aligned Employment Program, LAEP for short, was developed a few years ago and is funded through the California Student Aid Commission, or CSAC. Students had the opportunity to write memos for or against. The state told colleges to take this opportunity now or it would disappear and it's worth several millions of dollars. The program will be presented at the next Academic Senate meeting.

VI. President's Report –

- A. Joint Senate Retreat:
Manuel sent the facilitator of the Joint Senate Retreat the degree audit resolution. A scenario was created that asked what would happen if admin implement software that faculty aren't happy with. Grossmont counselors expressed similar concerns with this process as they have not received the same information as Cuyamaca has.
- B. Flex week presentations:

Nine departments presented and Manuel presented in most of the departments. The responses have been very good and there is a push for part-time faculty to apply for sabbatical as needed. This creates potential to bring part-time faculty into the mix.

C. Faculty Evaluation Workgroup:

The faculty evaluation workgroup has been filled we are just waiting for 2 volunteers to formally send in their requests. Joan Rettinger, Raquel Jacob-Almeida, Scott Herrin, and Osvaldo Torres have all sent theirs in. We still need a group from district.

D. Evaluation Rubric:

An unauthorized faculty evaluation rubric has surfaced recently. This rubric has not been seen by anyone at Cuyamaca and no one at Cuyamaca is using this rubric. The origins of this rubric, as of now, are still unknown.

VII. Vice President Report –

Karen Marrujo gave her Vice Presidents report. Appointed several faculty to task workgroups, Josh Franco was appointed to the Curriculum Committee.

VIII. Part-Time Officer-at-Large Report –

This item was tabled.

IX. Committee Report – None

Jane Gazale noted that there are updates for the GE plan from the Curriculum Committee. The Curriculum Committee formed a task force to look at details and this task force created a recommendation that was brought to the committee for consideration. The deadline for creating this plan was extended to fall 2025. Curriculum is hoping to finalize a plan by the end of this semester. There will be a forum for all faculty and chairs to attend. It will be an interactive forum where attendees can work on a proposal for GE classes that they feel should be included on top of the Title V requirements. Jane is hoping to spread the word about the forum and start collecting information. The forum will be part of the next ILAT meeting. The ILAT meeting will be a shorter meeting with one agenda item and the rest of meeting will be opened for faculty to attend for the forum. The meeting will take place on March 4th from 2pm – 3pm for the forum portion. Jane is encouraging as many faculty as possible to attend for maximum faculty input.

Jane also noted that the last deadline for curriculum to be included for the 2024-2025 catalog will be February 21st.

X. Public Comments – None

Adjourned at 3:50pm