



ACADEMIC • SENATE

Minutes

Thursday, March 27th, 2025

2:00 – 3:45 p.m.

Present: Karen Marrujo, Hanaa Alkassas, Fabienne Bouton, Bri Brown, Dan Curtis, Rita Ghazala, Moriah Gonzalez-Meeks, Karla Gutierrez, Debra Hills, Amy Huie, Raquel Jacob-Almeida, Raad Jerjis, Christopher Torres (as proxy for Rachelle Panganiban), Joan Rettinger, Miriam Simpson, Jennifer Tomaschke, Asma Yassi

Absent: Sasha Carter, Sahar King, Rachelle Panganiban

Guests: Jessica Robinson, Jeanie Machado Tyler

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

1. Call to Order –

Karen Marrujo, the Academic Senate President, called the meeting to order at 2:05pm.

2. Approval of Minutes: March 13th, 2025 –

The Senate reviewed the minutes from March 13th, 2025. The senate motioned to approve the minutes. **Motion/Second:** Dan Curtis/Amy Huie. **Nays:** None.

Abstentions: Raad Jerjis. **Motion Passes.**

3. Public Comments –

None

4. Announcements –

A. Outstanding Faculty Awards:

Karen Marrujo shared that the Outstanding Faculty Awards are open for nominations and a few have already come in. Please send additional faculty nominations in soon.

B. Part-Time Senator Election:

Karen shared that the Part-Time senator elections are closing tomorrow. We will probably need to extend it as we need 3 PT faculty for this, and we do not have all 3 yet.

C. Faculty Handbook Revision Workgroup:

Karen Marrujo shared that stipends are available for the Faculty Handbook Revision Workgroup. The current version is very outdated and we need 2 additional volunteers.

D. Other

Jessica Robinson shared some updates with Academic Senate. Agustin Orozco, the Dean of Counseling, is leaving at the end of the semester. Agustin is earning his doctorate soon and Jessica is asking faculty very kindly to serve on the committee to find another Dean of Counseling. Jessica thanked everyone for their committee participation and asked members to be on the lookout for updates on the Dean search. Jessica also noted that the VP of Administrative Services position posted yesterday.

Jessica shared an update on the new events process coming. There is a lot of short term and long term work being done. There have been Facilitron training emails that some employees have received. The new Facilitron system will streamline the totality of event planning. Individuals will now be able to reserve for events including payment, requesting room needs, getting a visual look of the room they are requesting, and more. The President's cabinet met with Salma and did a deep dive into the hiccups and delays in facilities through discussions and employee feedback. This will lead to less miscommunications and delays. The goal is to take down the form on the website, with thorough notice, and replace it with the new system. Event cancellations are extremely rare but when they do happen, often it is due to insurance coverage issues.

Jessica shared an update on the College's onboarding efforts. The hope is to have something to pilot this semester but a broader look into onboarding is being done campus-wide as well. Campus tours will be taking place in April and May. Any feedback is always greatly appreciated.

The interviews for the Dean of Equity and Inclusion position are done and reference checks are being done now. Jessica noted that there were excellent recruitment efforts and there is high optimism for the selected candidate.

Karen Marrujo noted the need for faculty to serve on the Academic Rank Workgroup. One person has agreed to serve, and we need three or four more in order to move forward.

There will also be a need for people to vote for the Outstanding Faculty Awards.

Rita shared that the library is trialing new databases, Access World News and LitBase. If there is any feedback on these databases, let Rita know so they can make an educated purchase. The other 2 items are library workshops events. First, is the “Creating a VR World” event on April 17th from 1pm-2pm in C-223. Second, is the “Building a Chatbot” event on April 24th from 1pm-2pm through Zoom.

5. Action Items –

A. Resolution in Support of Improving Employee Retention and Recruitment through Flexible Work Scheduling Practices:

Karen Marrujo reviewed the resolution. There have been recommendations and corrections. If approved, it will be read at the Board meeting on April 8th. Karen shared that his resolution comes to Academic Senate because Counselors have had their remote days taken away. AFT proposed a side-letter that was rejected. Several resources have been sent to show the Board what we are trying to do and why. The committee then reviewed the resolution and gave recommendations for changes. This will be forwarded to Grossmont as well. Karin asked if there are any volunteers to read this at the board meeting and a few members offered.

The senate motioned to endorse the resolution with corrections. **Motion/Second:** Bri Brown/Miriam Simpson. **Nays:** None. **Abstentions:** None. **Motion Passes.**

The senate motioned to amend the previous motion to the new resolution with the updated corrections made during the meeting. **Motion/Second:** Rachel Jacob-Almeida/Asma Yassi. **Nays:** None. **Abstentions:** None. **Motion Passes.**

6. Committee Reports –

A. Updates from Curriculum:

None

B. Dr. Price THRIVE event update:

None

C. Additional Committee Updates:

None

7. Information Items –

A. TLC RT Revised Job Description:

Jeanie Machado Tyler shared an update on the revised job description. 1 year pilot for EMTLI is being absorbed into the TLC reassigned time. This creates a 1.0 LED position instead of .6 which is split between two co-coordinators. Moriah thanked Jeanie and noted that SOC has been trying to do this for a year and a half. This will be up for endorsement at the next meeting.

B. OTLC Revised Charge and Composition:

Bri Brown shared the revised OTLC charge and composition. DSPS Accessibility Faculty Representative will no longer have “faculty” in it as the position was changed from faculty to a classified position.

C. Updates on Cuyamaca Building F Migration Plan Efforts:

Series of upcoming F building and A building meetings after spring break. We will hopefully be getting more and better data to make these decisions. There will be more to come but this will remain a standing item for the time being. Joan, we would like to know how the \$4 million in funds that the district took back are being used.

D. Updated Employee (Faculty) Protocols for Self Service:

Kerry Kilber Rebman reviewed the updated employee protocols for Self Service. Colleague Self Service is going offline tomorrow at 1pm for 5 days and no one will be able to access it for that time. Emails were sent out and now there will be a new way to log in to Colleague Self Service. Miriam asked about the data backup plan and Kerry explained that there is a backup of the system on premise and 1 additional backup done before it goes offline. Grades are due for First 8-Week courses on April 3rd. If you are a faculty member that is teaching one of those courses, you will need to wait until after the offline time to do so, those faculty have received tailored emails notifying them. Kerry cautioned that when the refresh is done the system will initially run slower and she urged patience. Do not hesitate to send a ticket in to the district help desk if anything is working in a particularly unusual way. The login will be the same single sign-on credentials for Workday, Wi-Fi, etc. This will be a new experience for students and might cause some confusion and/or frustration, so be prepared.

E. Updates from Evaluations Task Force:

Tabled

8. President’s Report –

A. ASCCC President’s Update for March 2025:

Tabled

B. ASCCC Resolutions Pre-Plenary Packet:

Tabled

C. Review Period for Reassigned Time Faculty Roles:

Tabled

D. Calendar Committee Updates:

Tabled

E. Accessibility Capability Maturity Model (ACMM) Implementation Updates:

Tabled

F. Organizing Faculty Advocacy Efforts for 10+1 Matters:
Tabled

G. Reflections on Program Review:
Tabled

H. Feedback on Curriculum Process for AS Reads:
Joan's constituents support letting curriculum self-approve to improve meeting timelines. Partially tabled until the next meeting.

I. Other:
None

9. Vice President's Report –

None

10. Part-time Faculty Report –

None.

11. Adjourn – Karen Marrujo adjourned the meeting at 3:49pm.