



## ACADEMIC • SENATE

### Minutes

Thursday, April 24<sup>th</sup>, 2025

2:00 – 3:45 p.m.

**Present:** Hanaa Alkassas, Fabienne Bouton, Bri Brown, Dan Curtis, Rita Ghazala, Jonathan Martin (as proxy for Moriah Gonzalez-Meeks), Roula Aoneh (as proxy for Karla Gutierrez), Amy Huie, Raad Jerjis, Rachelle Panganiban, Joan Rettinger, Miriam Simpson, Jennifer Tomaschke, Asma Yassi

**Absent:** Karen Marrujo, Sasha Carter, Moriah Gonzalez-Meeks, Karla Gutierrez, Debra Hills, Rachel Jacob-Almeida, Sahar King

**Guests:** Jessica Robinson

**Recorder:** Aiden Lovewell

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."*

---

#### 1. Call to Order –

Rachelle Panganiban, called the meeting to order at 2:04pm. Karen Marrujo is currently at Plenary and Rachelle has kindly agreed to run the Academic Senate meeting in her stead.

#### 2. Approval of Minutes: April 10<sup>th</sup>, 2025 –

The Senate reviewed the minutes from April 10<sup>th</sup>, 2025. The senate motioned to approve the minutes. **Motion/Second:** Dan Curtis/Joan Rettinger. **Nays:** None. **Abstentions:** Rachelle Panganiban. **Motion Passes.**

#### 3. Public Comments –

None

#### 4. Announcements –

A. Café Pan Dulce Event:

Rachelle shared details for the event. We are currently in the middle of the spring Academic Senate fundraiser. Full-time faculty are being asked to donate \$15-20 and adjunct faculty are not being asked to donate. The donations are tax deductible and the event is on April 30<sup>th</sup> from 1:30-2:30pm in I-207.

B. Outstanding Faculty Award:

Rachelle shared that nominations for the Outstanding Faculty Award are open through 4/30. Please let constituents know so they can send in nominations.

C. Practice Using AI Tech Event:

Bri Brown shared details for the event. Participants will be using Playlab to create bots to do specific tasks. There will also be a discussion event on AI on May 1<sup>st</sup>.

D. 2025 Student Art and Design Exhibition:

Rachelle shared that the student art and design exhibition is open now and the opening reception will be on April 30<sup>th</sup> from 6-7pm in the B-building.

E. Voices for Palestine Campus Film Screening:

Rachelle shared the event details for the Voices for Palestine film screening. The event will take place on Monday 5/12 at 5pm in the Digital Theater.

F. AFT Social Event:

Rachelle shared the event details for the AFT Social. This event is being led by our campus coordinators on Thursday 5/29 on the quad between the H and I buildings.

G. Game Night ThRIVE Event:

Rachelle shared the details for the Game Night ThRIVE event. The event will take place on Thursday 5/17 from 4-6pm.

H. Reminder:

Rachelle reminded the senators that the 5/22 Academic Senate meeting will be in H-114.

I. Other:

None

#### 5. Action Items –

A. Professor Emeritus Nominations for Nancy Jennings:

Rachelle thanked everyone who stayed for the workgroup after the last meeting to discuss the professor emeritus nomination for Nancy Jennings. The workgroup has recommended the approval so Academic Senate will now vote on the nomination. If approved, the nomination will move forward to the Board.

The senate motioned to approve the Professor Emeritus Nomination for Nancy Jennings. **Motion/Second:** Miriam Simpson/Hanna Alkassas. **Nays:** None. **Abstentions:** None. **Motion Passes.**

- B. 2025-2026 Faculty Hiring Priorities Committee Faculty Rank List with Rationale:  
The goal is to bring this to CCC before the end of the semester. We wanted to give an opportunity for feedback before that point.

Joan commented that she doesn't feel as though CE is being adequately taken into consideration on this list. Amy Huie added that there was a division meeting where representatives spoke on how the list works but it doesn't seem as though the department concerns are being taken into consideration. The seat from last year that was given up by CE did not return this year and this is a significant concern.

The senate motioned to approve the 2025-2026 FHPC Faculty Rank List with Rationale. **Motion/Second:** Asma Yassi/Jonathan Martin. **Nays:** Amy Huie, Joan Rettinger. **Abstentions:** None. **Motion Passes.**

- C. Resource and Operations Council 2024-2025 Ranked Resource Requests:  
This list is up for endorsement and will head to CCC next for a final recommendation to the president. Miriam noted that this list contains primarily MSE requests. This is because there have been no budget increases, costs have gone up, and other equipment needs to be replaced after general wear and tear. We need these to meet a minimum standard of teaching and to run the labs. The ideal solution would be to have properly adjusted budgets instead of one-time requests like this, but the reality is that going through ROC is the only way to do this currently. SOC has put forward some revisions for ROC and the resource request process. President Robinson has expressed her desire and commitment to helping the process.

The senate motioned to approve the ROC 2024-2025 Ranked Resource Requests. **Motion/Second:** Miriam Simpson/Bri Brown. **Nays:** None. **Abstentions:** None. **Motion Passes.**

- D. Chair of Chairs Job Description:  
This is one of several discretionary reassigned time roles up for discussion. Miriam noted that the increase in LED is a reflection of adding the SEMc responsibilities to the role. This increase will ensure that the meetings are being run well, are intentional, and are interactive.

The senate motioned to approve the Chair of Chairs Job Description. **Motion/Second:** Miriam Simpson/Joan Rettinger. **Nays:** None. **Abstentions:** None. **Motion Passes.**

- E. Curriculum Co-Chair Job Description:  
The senate reviewed the job description for the Curriculum Co-Chair position. This is a high priority request and has the support of the VPI. This position was a .4 LED and

is moving to a 1.0 LED. The increase would be an opportunity to make a strong statement that this is a priority for Academic Senate and we want this communicated. The work that has been done at a .4 and the work that is coming will be substantial. Miriam noted that there are a few positions like this that are 10+1 where we have a little bit more say. The description has had some recommendations added since the last Academic Senate meeting.

The senate motioned to amend the Curriculum Co-Chair Job Description.

**Motion/Second:** Bri Brown/Amy Huie. **Nays:** None. **Abstentions:** None. **Motion Passes.**

The senate motioned to approve the amended Curriculum Co-Chair Job Description.

**Motion/Second:** Joan Rettinger/Miriam Simpson. **Nays:** None. **Abstentions:** None. **Motion Passes.**

F. Outcomes and Assessment Co-Coordinator(s) Job Description:

Rachelle explained the changes being made to the Outcomes and Assessment Co-Coordinator(s) job description. The role name is being modified and updates are being made to include stipends.

The senate motioned to approve the Outcomes and Assessment Co-Coordinator(s) Job Description. **Motion/Second:** Amy Huie/Joan Rettinger. **Nays:** None.

**Abstentions:** None. **Motion Passes.**

G. Tenure Review Coordinator Job Description:

Rachelle explained the changes being made to the Tenure Review Coordinator job description. The description is being updated to add qualifications and update some language to better reflect growth-focused culture and to improve support.

The senate motioned to approve the Tenure Review Coordinator Job Description.

**Motion/Second:** Amy Huie/Asma Yassi. **Nays:** None. **Abstentions:** None. **Motion Passes.**

## 6. Committee and Coordinator Reports –

A. Updates from Curriculum:

None

B. Additional Committee Updates:

None

## 7. Information Items –

A. Hiring Updates from Cuyamaca College President Jessica Robinson:

Jessica Robinson shared updates on hiring at Cuyamaca College. Jessica said she will return at our next meeting to talk about facilities updates more in depth.

Jessica shared an update on the Dean of Student Success and Equity position. Aaron Bruce was hired and begins on June 2<sup>nd</sup>. Jessica noted that she offers an exit interview anytime we lose an employee to learn more about their reasons for leaving and that gives us valuable insight. Jessica is very excited about the opportunity to have Dr. Bruce and there is a strong shared vision for what this position is meant to be. Jessica has been having extra interviews with potential employees to give them a realistic but also optimistic approach to the work that needs to be done in their positions. For the Dean of Equity, this conversation centered on some of the areas including more active and substantial engagement, guided pathways, THRIVE, retention, personal development, long-term goals, strategic priorities, equity plan, and more. His bio will go out early next week.

Jessica also shared an update on the Faculty Hire list. We are hiring the EOPS position from last year's list and then go off of the new list. We want to do a really good assessment of the funding to make sure nothing from categorical gets cut. Nancy Jennings and Terri Nichols are retiring next year, and we had one retirement this year.

Jessica also shared that the Dean of Counseling is in recruitment but we still need to get the committee together. There has been a conversation regarding whether or not to hire for an interim but that has not been fully decided yet.

B. English Department Statement of Solidarity and Commitment:

Bri Brown shared the statement of solidarity and commitment from the English department. This statement is primarily directed to disproportionately impacted students. Our English department took inspiration from Southwestern College's statement. This statement specifically calls for supporting immigrant students, condemning the surge of anti LGBTQIA+ rhetoric, committing to sustaining and building equitable learning environments, and reassuring students that they have allies and advocates at our college.

C. Updates on Discretionary Reassigned Time Review and Recruitment Process:

Rachelle shared a list of RT roles up for recruitment. Academic Senate is requesting feedback on this list. This will be returning at our next meeting for endorsement.

i. Proposed Role Description Revisions:

1. DE Coordinator

Bri Brown noted that this revision is a labor of love with SOC, Jessica Hurtado, and Jeanie Machado Tyler. It now includes the option to split this role into 2 half roles. This is normally a 1.0 LED role but in the case of a split it would be a .5 for each coordinator. The language was also updated to add necessary and preferred attributes. The work for this coordinator was reviewed to ensure it is better aligned with the capacity of the position as the amount of work being done previously was much more than a 1.0

LED worth. Summer and Winter stipends are also now available because previously this position was doing work during the summer without compensation which needed to be corrected.

2. Program Review, Instructional Faculty Coordinator

Rachelle shared that these are changes proposed by Bri Hays and Kathryn Nette. Kathryn will come to the next meeting to share more but for now Academic Senate is asking senators to review the document for feedback.

ii. Role Descriptions Currently Under Review:

1. Faculty Learning Resources Coordinator

Rachelle explained that SOC has not yet received this but the current coordinator has. They will connect with the VPI for further discussion. Please review this for feedback.

2. HyFlex Coordinator

Rachelle explained that this is new and that we need to recruit for these roles ASAP. SOC has been working to get a written process created for these positions and will continue solidifying the process more next semester.

D. New Proposed Calendar (aligned):

Rachelle explained that this is what has moved forward from the calendar committee and it is supported by AFT. Please review all three of the documents closely and give any feedback. This calendar is made to match SDCCC start and end dates. Both Cuyamaca and Grossmont's Academic Senates have requested being re-added to the calendar committee because this is a 10+1 matter, and they need to be included. Karen reached out to Barbara Gallego and she is looking into the request.

E. Updates on Cuyamaca Facilities:

Rachelle explained that there was a meeting on 4/14 to discuss this project and there are significant updates. The District will be moving into building A for the foreseeable future. The District has committed to returning the money that they needed for their buildings and has committed to assisting Cuyamaca College with moving the data center. There are discussions happening around the two options that are now available for this project. These options are to maintain the current course and build a new F-building or to return the funds provided from the state and keep the current F-Building. The President has committed to transparency and an abundance of communication for the facilities project.

Miriam gave additional context to the beginning of the F-building plans up to the current situation.

Rachelle asked senators to reach out with questions or feedback.

F. Feedback Needed: Draft of GCCCD Governance Handbook:

Rachelle shared the draft of the GCCCD Governance Handbook that was presented at DEC on 4/07. Please review and provide feedback.

G. BPs/APs Under Review and Feedback:

Rachelle reviewed the updates to the APs and BPs. Please review and provide feedback.

H. Documents From DBC 4/07:

Rachelle shared documents from the District Budget Committee meeting on 4/07 and asked senators to please take a look at each of the documents and reach out with any questions.

**8. President's Report –**

None

**9. Vice President's Report –**

None

**10. Part-time Faculty Report –**

None

**11. Adjourn –** Rachelle Panganiban adjourned the meeting at 3:44pm.