



## ACADEMIC • SENATE

### Minutes

Thursday, May 22<sup>nd</sup>, 2025

2:00 – 3:45 p.m.

**Present:** Karen Marrujo, Hanaa Alkassas, Fabienne Bouton, Bri Brown, Dan Curtis, Rita Ghazala, Moriah Gonzalez-Meeks, Jonathan Martin (as proxy for Moriah Gonzalez-Meeks), Debra Hills, Amy Huie, Rachel Jacob-Almeida, Christopher Torres (as proxy for Raad Jerjis), Rachelle Panganiban, Joan Rettinger, Jennifer Tomaschke, Asma Yassi

**Absent:** Sasha Carter, Karla Gutierrez, Raad Jerjis, Sahar King, Miriam Simpson

**Other:** Victoria Marron, Jessica Robinson, Jessica Hurtado, Wayne Ross, Jonathan Ng, Fabiola Beas, Annalinda Arroyo, Octavio Leal, Liza Kakos, Rachel Polakoski, Jeanie Machado Tyler, Bri Hays

**Recorder:** Aiden Lovewell

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."*

---

1. **Call to Order** – Karen Marrujo, the Academic Senate President, called the meeting to order at 2:00pm. The senate then voted to allow Bri Hays and Hanaa Alkassas to vote via Zoom. **Motion/Second:** Rachel Jacob-Almeida/Rachelle Panganiban. **Nays:** None. **Abstentions:** None. **Motion Passes.**

2. **Approval of Minutes: May 8<sup>th</sup>, 2025** – The Senate reviewed the minutes from May 8<sup>th</sup>, 2025. The senate motioned to approve the minutes. **Motion/Second:** Asma Yassi/Debra Hills. **Nays:** None. **Abstentions:** None. **Motion Passes.**

3. **Public Comments** –

None

4. **Announcements** –

A. Practice Using AI Event:

Karen shared details for the Practicing Using AI Event. The event will be today after this meeting in H-119 and on Zoom.

B. AFT Social Event:

Karen shared details for the AFT Social Event. The event will be on Thursday, May 29<sup>th</sup> from 1:30-3:00pm on the Quad between H and I.

C. Academic Senate Awards Workgroup: Outstanding Faculty Award:

Karen shared information on the Academic Senate Awards Workgroup for the Outstanding Faculty Award.

**5. Action Items –**

A. 2025-2026 FHPC Request Form Draft:

Academic Senate reviewed the 2025-2026 FHPC Request Form Draft. This version is easier to read and more accessible with shorter and more direct questions.

The senate motioned to approve the 2025-2026 FHPC Request Form Draft.

**Motion/Second:** Moriah Gonzalez-Meeks/Dan Curtis. **Nays:** None. **Abstentions:** None. **Motion Passes.**

B. 2025-2026 FHPC Request Rubric Draft:

Academic Senate reviewed the 2025-2026 FHPC Request Rubric Draft. Same changes as above in Item A.

The senate motioned to approve the 2025-2026 FHPC Request Rubric Draft.

**Motion/Second:** Amy Huie/Fabienne Bouton. **Nays:** None. **Abstentions:** None. **Motion Passes.**

C. College Technology Committee (CTC) 2024-2025 Ranked Technology Request List:

Academic Senate reviewed the CTC 2024-2025 Ranked Technology Request List. The form is being updated to make it easier to follow so that, hopefully, next year, the author will have a better experience filling it out.

The senate motioned to approve CTC 2024-2025 Ranked Technology Request List.

**Motion/Second:** Rachelle Panganiban/Rita Ghazala. **Nays:** None. **Abstentions:** None. **Motion Passes.**

D. Instructional Program Review Comprehensive Template:

Academic Senate reviewed the Instructional Program Review Comprehensive Template.

The senate motioned to approve Items D, E, and F under consent. **Motion/Second:** Rachelle Panganiban/Asma Yassi. **Nays:** None. **Abstentions:** None. **Motion Passes.**

- E. Student and Instructional Services Program Review Annual Update Template:  
Academic Senate reviewed the Student and Instructional Services Program Review Annual Update Template.

The vote for Item E is located under Item D.

- F. Instructional Program Review Annual Update:  
Academic Senate reviewed the Instructional Program Review Annual Update.

The vote for Item F is located under Item D.

- G. Hyflex Discretionary RT Job Description:  
Academic Senate reviewed the Hyflex Discretionary RT Job Description.

The senate motioned to approve the HyFlex Discretionary RT Job Description.

**Motion/Second:** Rita Ghazala/Dan Curtis. **Nays:** None. **Abstentions:** None. **Motion Passes.**

- H. Proposed Revisions to ROC Charge and Composition: Draft of the Budget, Resource, and Grants Council:  
Tabled

## 6. Committee Reports –

- A. Updates from Curriculum:  
Tabled
- B. Updates regarding Open Education Resources (OER):  
Tabled
- C. Teaching and Learning Presentation:  
Tabled

## 7. Information Items –

- A. Updates Regarding the Rollout of New Security Requirements:  
Steven Domingo shared updates on the rollout of new security requirements. Starting June 3<sup>rd</sup>, there will be a password and Multi Factor Authentication (MFA) requirement. This come from the California Community College Chancellor's office threat intelligence program. Their threat intelligence team found 3400 of our district's credentials online for purchase. In response, we are strengthening our security protocols. This will simultaneously put us back in compliance as well. Steven shared several examples of ways bad agents try to infiltrate our system. The minimum password length will now be 16 with a maximum password age of 365 days for students, auto-lock screens after 15min, MFA will be required on and off campus, and old passwords will not be reusable. We are also piloting MFA cards hopefully this

week. Steven thanked everyone for listening and for sharing this information with others.

B. Updates from Jessica Robinson and Victoria Marron:

Jessica Robinson and Victoria Marron shared updates.

Jessica. For the VPAS, we're having final interviews next week. We finalized the tentative budget and we are going to have one-time funds again. A decent amount of money went to ROC, facilities, and technology requests. The AC for the gym looks to be under initial estimate and the board is aware of the F-building funds request as the chancellor is the one who formally requested it. The vote for returning the funds will happen at the next board meeting in June. Jessica also noted that she has been reevaluating the food services on campus. She also noted that the bookstore has been changed to a hybrid model, but the space is very large, and we want to repurpose it. On June 12<sup>th</sup>, Jessica and Victoria are meeting with the district to discuss changing the bookstore into more dedicated spaces for things like Umoja and Puente. Victoria also noted that this would include Rising Scholars as well. Student Affairs is being renamed to Student Engagement and Belonging. For the upstairs area of the I-building, we spend about \$200,000 a year on food. Jessica is looking into creating a taskforce of students and faculty to do a deeper dive into the current food services being offered, especially considering the number of students coming at night with minimal good food options. There are plans to pursue moving the Student's Center into that space. Jessica also discussed the needs for the DSPS specialist position.

C. Updates on AB1111 Budget:

Jeanie Machado Tyler shared updates on the AB1111 budget, which is an allocation from the state for implementation of CCN. There is \$913,000 for every college. The district will be earmarking \$400,000 from each college to do the behind-the-scenes work. The rest will be allocated to several areas with: \$300,000 for faculty doing the work; reassigned time for the curriculum co-chair increase for 2 years; OT for classified professionals; messaging and marketing to students; curriculum and ILAT retreat; counseling retreat; AB1111 and guided pathways swag; guiding pathways funding; and technology. The remaining funds, approximately \$73,000, will be set up for contingency. Phase II will have 24 courses, and Phase III will have over 50.

D. Updates from Umoja and Puente:

Agustin Orozco, Jonathan Ng, and Fabiola (Faby) Beas shared updates from Umoja and Puente. Faby gave context on what Puente is and shared that Cuyamaca will have its first Puente class in the fall semester, 2025. Puente is a nationally recognized academic program designed to help students with an emphasis on Latino/a/e experiences. The Puente model consists of Counseling, Instruction, and Mentoring. Mentors are needed with the commitment portion being flexible and minimal if needed. The learning portion consists of students enrolling in Puente classes and program events.

Jonathan shared updates on Umoja. Umoja is a student success program and

community designed to enhance the educational experiences of our Black students and to provide support. The program headcount took a hit during Covid but has now surpassed its pre-Covid numbers. Jonathan shared Umoja course offerings, program extension, and campus-wide activities. Recruitment and a previous lack of dedicated space has challenged the Umoja program. New strategies for recruitment are being tested, the Umoja team is expanding, a student leadership component is being added, and collaborations with other counselors are continuing. Faby shared some of the future collaborations between Puente and Umoja.

Christopher Torres shared how much he appreciated the collaboration between Umoja and Puente.

E. Program Review Templates and Timelines for 2025-2026:

Tabled

F. Classified Hiring Priorities Committee Ranked List:

Tabled

G. 2024-2025 Facilities and Sustainability Planning Committee – Ranked List:

Tabled

H. District Executive Committee (DEC) meeting:

Tabled

I. Updates from the Taskforce on Reimagining Public Safety:

Tabled

**8. President's Report –**

A. Academic Senate May (5/20) Board Meeting Constituent Report Comment on Facilities:

Tabled

B. Call for Feedback for Review of our Cuyamaca Academic Senate Constitution and Bylaws:

Tabled

C. Feedback Needed: Draft of GCCCD Governance Handbook:

Tabled

D. Other:

None

**9. Vice President's Report –**

None

**10. Part-time Faculty Report –**

None

**11. Adjourn** – Karen Marrujo adjourned the meeting at 3:48pm.