



ACADEMIC • SENATE

Minutes

Thursday, October 9th, 2025

2:00 – 4:00 p.m.

Present: Karen Marrujo, Elizabeth Fontaine (as proxy for Fabienne Bouton), Mary Graham (as proxy for Bri Brown), Dan Curtis, Frantz Farreau, Rita Ghazala, Nancy Bahena (as proxy for Moriah Gonzalez-Meeks), Karla Gutierrez, Debra Hills, Amy Huie, Octavio Leal, Joan Rettinger, Wayne Ross, Miriam Simpson, Christopher Torres, Heidi Wilson, Asma Yassi

Absent: Fabienne Bouton, Bri Brown, Moriah Gonzalez-Meeks, Rachelle Panganiban, Rachel Polakoski

Guests: Bri Hays, Aaron Bruce, Liza Kakos, Jessica Hurtado, Kim Dudzik

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

1. **Call to Order** – Karen Marrujo, the Academic Senate President, called the meeting to order at 2:04pm.

2. **Introductions** – Academic Senate members and guests introduced themselves.

3. **Public Comments** – None

4. **Announcements** –

A. Teaching Excellence Award:

Karen discussed the Teaching Excellence Award. The nominations will go out to students through Canvas on a google form. This award lets students highlight the faculty members that they feel made the most impact to them. We will need a workgroup for the votes, ideally with 5 members.

B. Academic Rank Workgroup:

Karen discussed the Academic Rank Workgroup. We need 2 applications to be done before spring so they can be forwarded to the board.

- C. MacaThrifits Club Flyer:
Karen shared the club flyer with senators. The flyer is also linked in the agenda. This club is putting in the work to make thrift clothing available and affordable to students.
- D. Assessing SLOs Using Canvas:
Karen shared information on assessing SLOs using Canvas. There will be a personal development opportunity on the 22nd that is being coordinated by Rachel Polakoski and Tania Jabour.
- E. Save the Date: Budget and Facilities Forum:
Karen shared information on the Budget and Facilities Forum. The forum will take place on November 3rd from 3-5pm. A lot of changes are happening around the budget process.
- F. April 2026 Academic Senate Meetings Update:
Karen discussed the update coming to Academic Senate meetings in April 2026. We will need to switch one of our senate meetings in spring. The second Thursday of April overlaps with plenary. Karen wanted to let senators know in advance as much as possible. The meeting will get moved to April 16th.
- G. Vote in the Halloween Race!:
Karen reminded senators to vote in the Halloween Race that is being coordinated by Frank in the mailroom. There are only 6 faculty votes so far.
- H. Invite: Become a Puente Mentor!:
Karen reminded senators of the opportunity to become a Puente mentor. This creates an important network for students and is a crucial opportunity to help.

Debra Hills shared that the Inaugural Middle Eastern Music Festival is taking place on Monday. The festival is free and there will be a petting zoo, snacks, and music using traditional Arabic and Farsi instruments.

Karla Gutierrez shared the guided yoga event happening right after this meeting in I-209 and the Teaching Dialogues happening on October 21st from 4-5pm in E106. On October 30th from 4-6pm we will be having our ThRIVE game night outside between the I-building and G-building.

There are a few flyers coming from Rita Ghazala that will be posted on the Academic Senate website.

There is a Magic card game club starting up with an associated flyer gauging student interest.

On October 29th at 5:30pm, the library will be hosting the Halloween Multicultural Family Storytime. There will be stories in several different languages.

For Indigenous Peoples Day on Monday, there will be a Kumeyaay History Walk from 10am-1pm in front of the G-building. The walk will feature tables with posters discussing indigenous people where students will walk through and learn about the different indigenous people and receive a prize at the end.

5. Adoption of Unanimous Consent Items – *Grouped items for unanimous approval or endorsement without discussion. Any item can be pulled from unanimous consent. In the case an item is pulled, it will be individually considered later in the meeting under “Action Items.”*

A. Approval of 09-25-2025 Minutes:

The senate reviewed the minutes from 09-25-2025.

B. PRSC Charge and Composition Changes:

The senate reviewed the PRSC Charge and Composition changes.

C. Instructional Comprehensive Program Review Rubric:

The senate reviewed the Instructional Comprehensive Program Review Rubric.

D. Instructional Annual Update Rubric:

The senate reviewed the Instructional Annual Update Rubric.

E. Student & Instructional Services Annual Update Rubric:

The senate reviewed the Student & Instructional Services Annual Update Rubric.

F. Strategic Enrollment Management Committee Charge and Composition proposed revisions:

The senate reviewed the Strategic Enrollment Management Committee Charge and Composition proposed revisions.

The senate voted to approve the consent calendar through unanimous consent. Motion passes by unanimous consent.

6. Action Items –

A. Items pulled from Unanimous Consent:

None

7. Information Items –

A. Program Review Author Checklist:

Bri Hays shared information on the Program Review Author Checklist. This checklist comes from PRSC and is designed to see where authors should be in terms of milestones. The checklist has resources, dates, and times for the authors to get support if needed and should help faculty with planning. Bri also noted that the support team

information has been sent out so authors can get to know who their leads are and get assistance.

B. Accreditation ISER Draft:

Bri Hays and Kim Dudzik shared slides on the Institutional Self-Evaluation Report (ISER). We are accredited by ACCJC through an 8-year review cycle. We have gone from 128 standards prior to 2024 down to 30 standards. The timeline for this process started 2 years ago with this ISER and then it moves on to the Accreditation Core Evaluation (ACE) teams, the introduction to accreditation workshops in 2023, an analysis that started in Spring 2024, the ISER being due on December 15, 2025, and end with the ACCJC peer review team comes to campus. The slides and all of the standards are available on the Academic Senate website. Bri also shared an expected timeline of events for this process.

Academic Senate's role in this process involves faculty participation. Now Academic Senate is being asked to send the ISER out to colleagues in order to ensure the accuracy of the document.

C. Cuyamaca Student Equity Plan 2025-2028:

Bri Hays shared information on the Cuyamaca Student Equity Plan for 2025-2028. The State Chancellor's Office sets the guidelines for these and they are completed on a three-year cycle. Colleges are being held more accountable for these equity plans than they were previously. We have integrated this with our strategic plan in order to make assessing equity gaps simpler. The framework for this is rooted in the College mission, vision, and values.

Dr. Aaron Bruce also shared with senate. Although we are required to focus on 1-3 of these groups, we need to focus on all these disparities and create plans for them. Focusing on areas like dual enrollment opportunities. Connecting with these external communities and organizations is an extremely useful component to ensure equity. Creating more opportunities for professional development will help tie into these communities even more.

Bri shared slides detailing the populations that are experiencing disproportionate impact as well as the difference between those groups and the white reference group. These slides are also available on the Academic Senate website.

The senators shared recommendations and comments on ways that we can engage better with our equity groups.

D. Resource and Operations Council Goals:

Tabled

E. Proposed Revisions to Faculty Hiring Priorities Committee Charge and Composition:

Karen noted that the proposed changes to the FHPC are minor. The changes specify the role of Academic Senate within the committee and update the appointed

administrator position to the VPI position instead. This will return for approval.

F. Faculty Hiring Priorities Committee 2025-2026 Ranked List:

Karen noted that we approved this ranked list at the end of last semester but some off-cycle requests were submitted, and the list is now updated. This will be back for approval at the next meeting.

G. Call for Feedback on proposed revisions to the Cuyamaca College Academic Senate Constitution and Bylaws:

The senate reviewed the constitution and bylaws revisions. There are now full-time faculty shown on the Academic Senate constituency list. Please review this. It will come back at our next meeting as an information item.

H. Memorandum of Understanding (MOU) between GCCCD and National University:

The senate reviewed the MOU. This is the third time the MOU has come back to our agenda. We still have not received answers to our questions. This will not return as an action item until we get these questions answered. The commitment process moving forward will have faculty input and consultation from the start and the Chancellor has committed to getting faculty feedback before this gets signed.

8. Reports –

A. Updates from Curriculum:

Someone from the district made recommendations regarding curriculum to a faculty member and that is inappropriate. An apology was issued.

B. Outcomes and Assessment Committee Update:

Rachel Polakoski has created resources to help faculty with outcomes and assessment.

C. Additional Committee Updates:

None

D. Academic Senate President's Report:

None

E. Vice President's Report:

None

F. Part-Time Faculty Report:

None

G. Other:

None

9. Adjourn – Karen Marrujo adjourned the meeting at 4:00pm.