



CLASSIFIED
SENATE

EXECUTIVE BOARD MEETING

Cuyamaca College

Thurs. August 5, 2021

1:00p – 3:00p

Location: Zoom

Attendees: Cuyamaca Classified Senate

Guest(s): Moriah Gonzalez-Meeks

AGENDA

Meeting Called to Order: 1:03pm

Meeting Adjourned: 2:46pm

Agenda Item

1) **CALL TO ORDER**

- a) Roll call: Katie Cabral, Natalija Worrell, Veronica Nieves, Taylor Fiehler-Roose, Debi Ridulfo, Rocky Rose, Anmar Kakos, Dalea Kanno, and Rana Al-Shaikh.
- b) Additions/deletions/revisions to the agenda
- c) Approval of June 3rd meeting minutes ([link](#))
First motion of approval: Natalija Worrell
Second motion of approval: Veronica Nieves
Abstention: Debi Ridulfo

2) **ACTION ITEMS**

- a) Classified Senate standing meeting time: Meeting time will be the fourth Tuesday of the month from 9-11AM (one time per month on Zoom). At this time, meeting via Zoom is safer and more convenient for employees working on and off site.
First motion of approval: Debi Ridulfo
Second motion of approval: Rocky Rose
- b) Professional Development Committee charge and composition changes
First motion of approval: Taylor Fiehler-Roose
Second motion of approval: Rocky Rose

3) **COMMUNICATIONS/DISCUSSION ITEMS:**

- a) Classified Senate standing meeting time
We will schedule a tentative second meeting in August from 9-11AM on August 24, 2021. Any urgent matters will be sent through email. If we do not meet in August, we will resume meeting from 9-11AM on September 28, 2021.
- b) Scheduling Classified Senate annual planning retreat
We will send out a Doodle Poll to see availability for the second week on September (9/13-9/17) to schedule our annual planning retreat to identify a few goals Classified Senate will

focus on for the 2021-2022 year.

- c) Committee and council vacancies:
Megan Smith has volunteered to serve as the Classified representative on IEC, and Dalea Kanno has volunteered to serve on OAC.

We are still looking for Classified representatives to serve on FHPC and PRSC. Katie Cabral has been serving on FHPC and will continue if no one else volunteers. PRSC has two other Classified representatives, Taylor Fiehler-Roose and Rafael Ayala, but the third representative position is still vacant. There have been no volunteers that have responded to the recent call-outs.

Jennifer Moore's two-year term as a Classified representative on PDC is up for renewal. There will be a call-out for this vacancy and Jennifer may renew.

- d) President's Classified Leadership Award:
Nominees included Taylor Fiehler-Roose, Timothy Brogan Ding, and Katie Cabral. Members of Classified Senate ranked the nominations according to the specified criteria; Taylor and Katie were exempt from ranking because they were nominated. President Barnes will announce the winner during Fall 2021 Convocation.

- e) Professional Development Committee charge and composition changes: ([link](#))
Moriah Gonzalez-Meeks presented on the Teaching & Learning Committee (formerly the Professional Development Committee). This committee will continue to promote activities to advance racial equity, anti-racism, social justice, and student-centered practices. The committee will assess professional needs and help manage teaching and learning. Revision of positions and vacancies will be made available along with survey questions to access learning needs. Teaching and Learning Committee meetings will be held on the third Wednesdays from 2-4PM.

The Classified Senate suggested a few changes, including adding the Instructional Design Technology Specialist and the Student Services Specialist in Student Affairs positions as resources. The Classified Senate approved the proposed charge and composition.

- f) Returning to campus - Classified Community Care taskforce:
We are looking for volunteers to serve on our Classified Community Care taskforce to help create and convene peer support groups to help Classified as we return to campus during the pandemic. There will be a call-out for volunteers via email soon.
- g) Classified Senate August newsletter:
Katie Cabral will compile the Classified Senate newsletter this month to help the campus get to know our Classified Senate members. Please send her an updated picture and brief biography if you would like her to include that in the newsletter. Classified Senate members will receive a draft of the newsletter to review before this is sent out to the rest of campus.
- h) Governing Board report for August 17:
The Grossmont Classified Senate President, Michele Martens, will be presenting the Governing Board reports for all Classified Senates in Fall 2021, and Katie Cabral will provide these reports in Spring 2022. Katie Cabral asked if there were any items that Classified Senate members would like to add to the report, including any professional development they have recently participated in, any participatory governance matters, or any other positive things we should share with our Trustees and Chancellor. Katie Cabral will send Michele Martens Cuyamaca's Classified Senate Governing Board report for August 17. This Governing Board will take place in person at Cuyamaca College.

- i) Committee and council updates:

Many participatory governance groups have not been meeting over the summer while faculty are off contract, so there were no official updates. IEC will be holding forums in the Fall semester to get campus-wide input that will inform our next Strategic Plan, so please keep your eye out for more information as it becomes available.

Additional notes:

- We will have our last session of Uncomfortable Conversations with a Black Man at Cuyamaca on August 10. This fifth session will involve reflections on white privilege. Thank you to those who have consistently attended over the summer.
- Low student enrollment: Some students are experiencing challenges with languages barriers because interpreters not always available; and some are having technology challenges because they do not know how to use QR codes to schedule appointments, and there are no instructions posted to help them do this. There is limited availability of in-person assistance and technology on site. There is no space for students to study on campus, even though some students would prefer this because there are fewer distractions than their spaces at home. This all might be impacting our enrollment. Classified at the One Stop and other departments are going above and beyond to support our students as we try to safely transition back to in-person services and classes. Classified have safety concerns because they are supposed to have access to Colleague to verify students' COVID-19 vaccination status, but this is not available to all departments yet. There are some departments that have requested plexiglass to be installed, but they do not know when this will be installed or if it is back-ordered. Increased transparency from our Facilities, Maintenance, and Operations team might help address some of these questions.
- In response to the issue that over 90% of our budget goes towards salaries and benefits, and the concerns that we do not have much local control over increasing costs of our benefits, there was a request for information about the proportion of our budget that goes towards the salaries and benefits of Classified staff, and the proportion that goes towards faculty and administrators.

Reference Materials:

June 3rd meeting minutes ([link](#))

Proposed Professional Development Committee charge and composition ([link](#))

Next Meeting: 9:00-11:00AM on Tuesday, September 28, 2021

Please hold 9:00-11:00AM on Tuesday, August 24, 2021 in case there are any urgent matters that we cannot address via email and need to meet again in August.

Our Annual Goal-Setting Retreat will be scheduled sometime during the week of September 13-17, 2021.