

Name of Financial Aid Applicant (Please print in **Black Ink**)

Last

First

MI

Student ID Number: \_\_\_\_\_

## CUYAMACA COLLEGE

### 2019-2020 INDEPENDENT STUDENT VERIFICATION WORKSHEET

Your 2019–2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

**What you should do:**

- Fill out all sections of this form, **EXCEPT SECTION 5**, and return it **IN PERSON** to the Cuyamaca College Financial Aid Office.
- Submit all other required documents to the Cuyamaca College Financial Aid Office.
- Complete this process as soon as possible so that your financial aid will not be delayed.
- If you have any questions about filling out this worksheet, talk to someone in the Financial Aid Office.

#### Section 1 - Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2019, through June 30, 2020, **or** if the child would be required to provide your information if they were completing a FAFSA for 2019–2020. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020. (DO NOT include roommates).

**\*Shared living arrangement (i.e. roommate) is not the same as “support.”**

**Support means: currently providing more than half of all living expenses for that person because that person listed has no means of self-support, or no one else is providing at least half of their support.**

Also, write in the name of the college for any household member who will be attending college at least half-time between July 1, 2019 and June 30, 2020, and will be enrolled in a degree, transfer or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	Name of College (if half-time attendance or more during 2019-2020)
Student Applicant		Self	Cuyamaca College

**Financial Aid Office**

900 Rancho San Diego Parkway, El Cajon, CA 92019-4369 (619) 660-4201

## Section 2 - Independent Student's Income Information

1. **FILED A 2017 TAX RETURN** - Complete this section if you (the student) and/or your spouse (if married) filed or will file a 2017 income tax return with the IRS. You and your spouse (if married) must provide a 2017 IRS tax return transcript or a copy of your Federal tax return with all schedules to the financial aid office. **Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2017 IRS tax return, you must contact the financial aid office before completing this section.

Check the box that applies:

- ☐ Check here if you successfully used the IRS Data Retrieval Tool and transferred 2017 IRS income information to your FAFSA and did not make any corrections to that information.
- ☐ Check here if your (and your spouse if married) 2017 IRS tax return transcript(s) is attached to this worksheet. If you and your spouse (if married) filed separate IRS tax returns, then provide an IRS tax return transcript for both you and your spouse.
- ☐ Check here if your (and your spouse if married) 2017 IRS tax return and all schedules is attached to this worksheet. If you and your spouse (if married) filed separate IRS tax returns, then provide an IRS tax return transcript for both you and your spouse.

If you filed a joint federal return, you must also provide copies of the 2017 W-2s for you and your spouse.

**SEE LAST PAGE FOR INSTRUCTIONS ON HOW TO ORDER A TAX RETURN TRANSCRIPT.**

2. **DID NOT AND WERE NOT REQUIRED TO FILE A TAX RETURN** - Complete this section only if you, the student (and, if married, your spouse), will not file and are not required to file a 2017 income tax return with the IRS. **Note: you are required to attach your (and, if married, your spouse's), 2017 "Verification of Nonfiling Letter" from the IRS to this form.**

Check the boxes that apply:

- ☐ You were not employed and had no income earned from work in 2017.
- ☐ Your spouse was not employed and had no income earned from work in 2017.
- ☐ You (and/or your spouse, if married) were employed in 2017 and have listed below the names of all employers, the amount earned from each employer in 2017 and **have attached copies of all 2017 W-2 forms for each employer.**
- Attach: a Verification of Nonfiling Letter from the IRS dated on or after October 1, 2018 for you and your spouse, copies of all 2017 W-2 forms issued to you and your spouse by employer(s). List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Student ID Number written at the top.*

Employer's Name	Employee's Name	Total amount earned in 2017
<i>Suzy's Auto Body Shop (example)</i>	<i>Student or Spouse</i>	<i>\$2,000.00(example)</i>

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**Section 3 - Independent Student's Other Information**

Please indicate if you or your spouse, if married, received any money or assistance in 2017 or 2018 from any of the following programs:

- |  |   |
|--|---|
| <input type="checkbox"/> Supplemental Security Income (SSI)          | <input type="checkbox"/> Free or Reduced Price School Lunch                               |
| <input type="checkbox"/> CalWORKs/Welfare                            | <input type="checkbox"/> Medicaid   |
| <input type="checkbox"/> WIC (Women, Infants and Children's Program) | <input type="checkbox"/> Supplemental Nutrition Assistance Program (formerly Food Stamps) |

**Section 4 – High School Completion Status**

Provide one of the following documents that indicates your high school completion status when you begin college in 2019–2020:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate, an official GED transcript that indicates that you passed the exam, or a state-authorized high school equivalent certificate.
- If you completed secondary education in a foreign country then provide verification that your high school document is a U.S. equivalency. Credential evaluation agencies can be obtained at [www.naces.org](http://www.naces.org).
- An academic transcript that indicates that you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or guardian, that lists the secondary school courses you completed and documents the successful completion of a secondary school education in an approved homeschool setting.

**Section 5 – Student Identity and Statement of Educational Purpose**

**(COMPLETE THIS SECTION IN THE PRESENCE OF A CUYAMACA COLLEGE FINANCIAL AID STAFF MEMBER)**

You must appear in person at the Cuyamaca College Financial Aid Office to verify your identity by presenting a valid government-issued photo identification (ID) that is not expired. Valid ID includes a state issued driver's license, other state-issued ID, or passport. The Cuyamaca College Financial Aid Office will maintain a copy of your photo ID.

## YOU MUST SIGN THIS SECTION IN THE PRESENCE OF AN AUTHORIZED FINANCIAL AID STAFF MEMBER

**Statement of Educational Purpose:**

I certify that I \_\_\_\_\_, am the individual signing this Statement of Educational Purpose  
(Print Your Name)  
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Cuyamaca College for 2019–2020.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student ID Number)

## Section 6 – Student Contact Information

Current Address: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
 Number & Street Apt. #  
 \_\_\_\_\_  
 City State Zip EMAIL: \_\_\_\_\_

## Section 7 – Certification and Signature

By signing this worksheet, I certify that all the information reported to qualify for federal student aid is complete and correct (*if married, spouse's signature is optional*).

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student's Signature	Date	Spouse's Signature	Date
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Financial Aid Office use only: ID: \_\_\_\_\_ Date: \_\_\_\_\_ Rec'd by: \_\_\_\_\_

**INCOME TAX INFORMATION**

To obtain a FREE transcript of your income tax records or W-2(s) to include with this Worksheet:

<p>Order online at: <a href="http://www.irs.gov">www.irs.gov</a> and click on “Get a tax transcript” and then “Get Transcript Online” or “Get Transcript by Mail”.</p> <p>Make sure to order a <b>tax return transcript</b> and <b><u>NOT</u></b> a tax account transcript</p>	<p>To order by mail: Complete IRS Form 4506-T, available at <a href="http://www.irs.gov">www.irs.gov</a>. Complete and mail to the address indicated on the form.</p> <p>If requesting verification of nonfiling, make sure to check box 7 on the Form 4506-T.</p> <p>If requesting transcript of W-2s, make sure to check <b><u>box 8</u></b> on the Form 4506-T.</p>
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**YOU SHOULD MAKE A COPY OF THIS WORKSHEET FOR YOUR RECORDS.**