

Name of Financial Aid Applicant (Please print in **Black Ink**)

Last **First** **MI**

Student ID Number: _____

CUYAMACA COLLEGE 2020-2021 INDEPENDENT STUDENT VERIFICATION WORKSHEET

Your 2020–2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

What you should do:

- Fill out all sections of this form, **EXCEPT SECTION 5**, and return it **IN PERSON** to the Cuyamaca College Financial Aid Office.
- Submit all other required documents to the Cuyamaca College Financial Aid Office.
- Complete this process as soon as possible so that your financial aid will not be delayed.
- If you have any questions about filling out this worksheet, talk to someone in the Financial Aid Office.

Section 1 - Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2020, through June 30, 2021, **or** if the child would be required to provide your information if they were completing a FAFSA for 2020–2021. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2021. (DO NOT include roommates).

***Shared living arrangement (i.e. roommate) is not the same as “support.”**

Support means: currently providing more than half of all living expenses for that person because that person listed has no means of self-support, or no one else is providing at least half of their support.

Also, write in the name of the college for any household member who will be attending college at least half-time between July 1, 2020 and June 30, 2021, and will be enrolled in a degree, transfer or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	Name of College (if half-time attendance or more during 2020-2021)
Student Applicant		Self	Cuyamaca College

Financial Aid Office

900 Rancho San Diego Parkway, El Cajon, CA 92019-4369 (619) 660-4201

Section 2 - Independent Student's Income Information

1. **IF YOU FILED A 2017 TAX RETURN** - Complete this section if you (the student) and/or your spouse (if married) filed or will file a 2018 income tax return with the IRS. You and your spouse (if married) must provide a 2018 IRS tax return transcript or a copy of your Federal tax return with all schedules to the financial aid office. **Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2018 IRS tax return, you must contact the financial aid office before completing this section.

Check the box that applies:

- ☐ Check here if you successfully used the IRS Data Retrieval Tool and transferred 2018 IRS income information to your FAFSA and did not make any corrections to that information.
- ☐ Check here if your (and your spouse if married) 2018 IRS tax return transcript(s) is attached to this worksheet. If you and your spouse (if married) filed separate IRS tax returns, then provide an IRS tax return transcript for both you and your spouse.
- ☐ Check here if your (and your spouse if married) 2018 IRS tax return and all schedules is attached to this worksheet. If you and your spouse (if married) filed separate IRS tax returns, then provide an IRS tax return transcript for both you and your spouse.
- ☐ Check here if a 2018 amended Federal tax return was filed and is attached to this worksheets

SEE LAST PAGE FOR INSTRUCTIONS ON HOW TO ORDER A TAX RETURN TRANSCRIPT.

2. **IF YOU DID NOT AND WERE NOT REQUIRED TO FILE A TAX RETURN** - Complete this section **only** if you, the student (and, if married, your spouse), will not file and are not required to file a 2018 income tax return with the IRS. **Note: you are required to attach your (and, if married, your spouse's), 2018 "Verification of Nonfiling Letter" from the IRS to this form.**

Check the boxes that apply:

- ☐ You were not employed and had no income earned from work in 2018.
- ☐ Your spouse was not employed and had no income earned from work in 2018.
- ☐ You (and/or your spouse, if married) were employed in 2018 and have listed below the names of all employers, the amount earned from each employer in 2018 and have attached copies of all 2018 W-2 forms for each employer.

Attach: a Verification of Nonfiling Letter from the IRS dated on or after October 1, 2019 for you and your spouse, copies of all 2018 W-2 forms issued to you and your spouse by employer(s). List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Student ID Number written at the top.

Employer's Name	Employee's Name	Total amount earned in 2018
<i>Suzy's Auto Body Shop (example)</i>	<i>Student or Spouse</i>	<i>\$2,000.00(example)</i>

- ☐ Copies of 2018 W2s attached.
- ☐ Check here if *Verification of Nonfiling* is attached.

Section 3 - Independent Student's Other Information

Please indicate if you or your spouse, if married, received any money or assistance in 2018 or 2019 from any of the following programs:

- | | |
|--|---|
| <input type="checkbox"/> Supplemental Security Income (SSI) | <input type="checkbox"/> Free or Reduced Price School Lunch |
| <input type="checkbox"/> CalWORKs/Welfare | <input type="checkbox"/> Medicaid |
| <input type="checkbox"/> WIC (Women, Infants and Children's Program) | <input type="checkbox"/> Supplemental Nutrition Assistance Program (formerly Food Stamps) |

Section 4 – High School Completion Status

Provide one of the following documents that indicates your high school completion status when you begin college in 2020–2021:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate, an official GED transcript that indicates that you passed the exam, or a state-authorized high school equivalent certificate.
- If you completed secondary education in a foreign country then provide verification that your high school document is a U.S. equivalency. Credential evaluation agencies can be obtained at [National Association of Credential Evaluation Services](https://www.nacces.org/)
- An academic transcript that indicates that you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or guardian, that lists the secondary school courses you completed and documents the successful completion of a secondary school education in an approved homeschool setting.

Section 5 – Student Identity and Statement of Educational Purpose

(COMPLETE THIS SECTION IN THE PRESENCE OF A NOTARY EITHER IN PERSON OR VIRTUALLY)

The student is unable to appear in person at Cuyamaca College and to verify his or her identity, the student must provide to Cuyamaca College Financial Aid Office:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport;
AND
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

YOU MUST SIGN THIS SECTION IN THE PRESENCE OF A NOTARY

THE NOTARY WILL PROVIDE A NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

Statement of Educational Purpose:

I certify that I _____, am the individual signing this Statement of Educational Purpose
(Print Your Name)
and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Cuyamaca College for 2020–2021 academic year.

(Student's Signature)

(Date)

(Student ID Number)

Financial Aid Office

900 Rancho San Diego Parkway, El Cajon, CA 92019-4369 (619) 660-4201

Section 6 – Student Contact Information

Current Address: _____ Phone Number: (____) _____
 Number & Street Apt. #

 City State Zip EMAIL: _____

Section 7 – Certification and Signature

By signing this worksheet, I certify that all the information reported to qualify for federal student aid is complete and correct (*if married, spouse's signature is optional*).

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student's Signature	Date	Spouse's Signature	Date
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Financial Aid Office use only: ID: _____ Date: _____ Rec'd by: _____

INCOME TAX INFORMATION

To obtain a FREE transcript of your income tax records or W-2(s) to include with this Worksheet:

Order online at: www.irs.gov and click on “Get a tax transcript” and then “Get Transcript Online” or “Get Transcript by Mail”.

Make sure to order a **tax return transcript**
and **NOT** a tax account transcript

To order by mail: Complete IRS Form 4506-T, available at the [IRS Website](#). Complete and mail to the address indicated on the form.

If requesting verification of nonfiling, make sure to check box 7 on the Form 4506-T.

If requesting transcript of W-2s, make sure to check **box 8** on the Form 4506-T.

YOU SHOULD MAKE A COPY OF THIS WORKSHEET FOR YOUR RECORDS.

Notary's Certificate of Acknowledgement

Notary's certification may vary by State

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer)

on the basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal)

(Notary signature)

My commission expires on _____
(Date)