

## Office 365 for Students

Go to the following page (your College Email): <https://outlook.office365.com/>.

You will be prompted for your username and password and you will type in:

✚ Username: **first.last@students.gcccd.edu**

Note: this is the same first.lastname as in WebAdvisor

✚ Password: **6-digit birthdate: MDDYY**

Upper left-hand corner you will see a box of dots →



If you click on the dots you will see the applications that are available to you and you can use them via the cloud by selecting one of the apps.

Or you can download the entire suite by clicking on the Office 365 link →

Office 365 →

To download Office 365 to your computer, look for the Install Office link →

Install Office ▾