

Cuyamaca College College Staff Accreditation Survey

Instructions: The College is currently undergoing a thorough self-study as part of the Accreditation review process. This survey will help the Accreditation Committee to evaluate the College. The information you provide will remain strictly anonymous. Also, responses will be combined before they are presented; individual responses will not be reported.

Note that we distributed this questionnaire via e-mail and campus mail. If you have recently completed and returned this questionnaire online, please disregard this paper-based survey -- Do not submit more than one questionnaire. Please complete this survey only if you are staff employed by the College.

Note: **DISTRICT OFFICES** refers to District-level departments, such as the Chancellor's Office, Public Safety, Information Systems, and Human Resources. **GCCCD** refers to the entire Grossmont-Cuyamaca Community College District, including Grossmont College, Cuyamaca College, and the District Offices.

Please return the completed form by January 31st, 2006 to the Office of Institutional Research and Planning via the campus mail system.

Please respond to each item using the scales provided. Respond to all items; mark *Don't Know/Not Applicable* when needed.

Completely fill in the bubble, as shown below. Use dark pen or pencil.

● CORRECT ✓ incorrect ✗ incorrect ○ incorrect

Strongly Agree

Agree

Neutral

Disagree

Strongly Disagree

Don't Know/
Not Applicable

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <ol style="list-style-type: none"> 1. The College's mission statement guides institutional planning and institutional decision-making..... 2. Internal college publications (e.g., shared governance handbook, faculty handbook, staff development handbook) provide accurate information..... 3. The College has an effective planning process 4. The College involves appropriate segments of the College community in institutional planning 5. Program review is effective in evaluating the strengths and weaknesses of individual programs of the College..... 6. Processes for evaluating the College's student services programs help improve the quality of services 7. I refer students to the various support services available on campus (e.g., Counseling, DSP&S, Tutoring, Health Services, Financial Aid, EOPS) 8. The College adheres to the GCCCD written policies for hiring and employment procedures..... 9. Performance evaluations have been conducted according to my contract/handbook 10. As a group, the members of my department/office stay current in their field of expertise 11. My assigned workspace is adequate for me to carry out my job..... 12. Safety hazards are removed promptly 13. Computer equipment is adequate to meet the needs of my work function 14. In general, there is adequate parking on campus for staff 15. College staff have sufficient opportunities to participate in the development of College financial plans and budgets 16. The College's financial planning supports institutional goals and student learning outcomes 17. The Governing Board provides the support necessary to effectively manage the GCCCD..... | <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input type="radio"/></td> </tr> <tr> <td style="text-align: center;"><input type="radio"/></td> <td style="text-align: center;"><input 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Cuyamaca College College Staff Accreditation Survey

Please respond to each item using the scales provided. Respond to all items; mark *Don't Know/Not Applicable* when needed.

Completely fill in the bubble, as shown below. Use dark pen or pencil.

CORRECT
 incorrect
 incorrect
 incorrect

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know/ Not Applicable
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18. The Governing Board's decision-making processes are consistent with its mission statement and policies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19. The District Offices are <u>structured</u> to provide effective management.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
20. The District Offices are <u>staffed</u> to provide effective management.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
21. The District Offices are managed effectively.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
22. The District Offices ensure the implementation of statutes, regulations, and Board policies.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
23. There are clear divisions of authority and responsibility between and among the Governing Board, District Offices, and College.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
24. The Chancellor fosters appropriate communication among the Governing Board, College personnel, and students	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
25. The College clearly states the role of staff in institutional governance.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
26. The College administration is <u>structured</u> to provide effective management.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
27. The College administration is <u>staffed</u> to provide effective management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
28. The College is managed effectively	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
29. The College is committed to continuous improvement of the student learning process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
30. College Strategic and Master Plans are regularly assessed and results shared with constituencies.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
31. I understand the College's goals and the extent to which they are achieved.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
32. I am aware of the College's mission, vision, and values	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
33. The College's planned activities are aligned with its mission, vision, and values	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
34. The College is making progress in carrying out its planned activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
35. College planning processes are effective in <u>identifying</u> areas of development, growth, and improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
36. College planning processes are effective in <u>addressing</u> areas of development, growth, and improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
37. I have the opportunity to participate in the College's planning processes, either directly or through representatives.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
38. I have the opportunity to participate in dialogue with colleagues about how to improve student learning and institutional processes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
39. College institutional planning decisions are driven by research data.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
40. The resources from the District Institutional Research and Planning Office (e.g., website, research reports, presentations, individual research requests) help provide me with the information I need.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
41. I can clearly describe my role in helping the College achieve its goals.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
42. I am aware of the College's annual planning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Cuyamaca College
College Staff Accreditation Survey

Please respond to each item using the scales provided. Respond to all items; mark *Don't Know/Not Applicable* when needed.

Completely fill in the bubble, as shown below. Use dark pen or pencil.

● CORRECT ✓ incorrect ⊗ incorrect ⊖ incorrect

Strongly Agree
Agree
Neutral
Disagree
Strongly Disagree
Don't Know/
Not Applicable

43. College staff members have timely access to the information they need to make informed decisions or recommendations on <u>GCCCD</u> matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
44. College staff members have timely access to the information they need to make informed decisions or recommendations on <u>College</u> matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
45. The College receives adequate financial support to effectively carry out its mission.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
46. The College seeks out appropriate alternate funding resources to enhance its educational programs and services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
47. The College encourages College staff to take the initiative in improving practices in their area of responsibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
48. Formal arrangements exist for regular, reciprocal communication of views and concerns between staff and the Governing Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
49. District services are regularly evaluated with regard to their support of College missions and functions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
50. Districtwide resources are distributed based on an objective assessment of the needs of each College	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
51. The GCCCD provides sufficient and accurate information about GCCCD issues and Governing Board actions that have an impact on this College.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
52. The College fosters an environment of ethical behavior	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
53. College staff have sufficient opportunities to participate in facilities planning and development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
54. The College Facilities Master Plan is effective at guiding long-range institutional planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
55. College staff are given the opportunity to participate in Collegewide technology planning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
56. The College uses objective assessment when planning for resource utilization.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
57. The District Offices control their expenditures to ensure adequate funding for both Colleges.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
58. The <u>College</u> provides appropriate and timely financial information to College staff.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
59. The <u>District Offices</u> provide appropriate and timely financial information to College staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
60. The GCCCD identifies resources for future obligations before committing to those obligations.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
61. The GCCCD provides adequate opportunities for all constituencies to participate in the development of Districtwide financial plans and budgets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
62. College administrators treat me and my co-workers fairly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
63. I am satisfied with the means of communication at the College such as mail, email, voice mail, meetings, newsletters, websites, and forums	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
64. College administrators encourage me to develop creative and innovative ideas to serve students and solve problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

