Veterans Process for Success
Chapter 33 (Post 9/11)

Please Note: All Documents will not be accepted until after students have registered. Incomplete files will not be processed for benefits.

NEW STUDENTS WHO HAVE NEVER COLLECTED VA BENEFITS

1. Apply for VA Educational Benefits (VONAPP) at www.gibill.va.gov (Click on “Apply for benefits”).

2. Apply to the college at www.cuyamaca.edu.

3. Apply for Financial Aid at www.cuyamaca.edu/finaid.

4. Request transcripts from all previously attended colleges, including AP exam scores and military transcripts. To request military transcripts go to https://jst.doded.mil/smart/signIn.do. All transcripts must be on file in the Admissions and Records office and evaluated before enrollment certification will be processed to VA.

5. Matriculation is mandatory in order to participate in priority registration. All three of these steps in order must be completed before registration begins. Login to your Webadvisor account at https://wa.gcccd.edu/col/wa to:
   - Take on-line orientation
   - Schedule appointment for assessment (results will be available in 48 hours)
   - On-line advising (print a copy and take to counseling to verify the authenticity of the program)

6. Contact the Counseling Office at 619-660-4429 or 619-660-4542 to create a comprehensive educational plan. Make sure you inform the counseling staff that you are a veteran. Your comprehensive education plan must be on file in the Veterans Services Office by the end of your first semester to ensure that future certifications of enrollment will be submitted to VA.

7. Register for courses at https://wa.gcccd.edu/col/wa. For instructions on how to use WebAdvisor, watch the online tutorial at www.cuyamaca.edu/counseling/wa-tutorials/theater/home.html.

8. Complete VA Semester Worksheet. (Required each semester)

9. Complete the College VA Statement of Understanding form.

10. Bring a copy of your Certificate of Eligibility to the College VA office. (Copy of COE must be received before “Drop for non-payment deadline” to ensure registration. If not received, student will be responsible for all fees.

11. Provide a copy of you DD214-member copy #4.

12. Provide a copy of your one semester education plan or comprehensive education plan.


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TRANSFER STUDENTS WHO HAVE USED BENEFITS AT ANOTHER COLLEGE

1. Complete Form 22-1995 – Change of Training Place or Program. (Available in the Veteran Services Office or on-line at www.gibill.va.gov)

2. Complete steps 2 – 13 from the New Student Section above.

STUDENTS RETURNING TO CUYAMACA COLLEGE AFTER 1 YEAR OR MORE ABSENCE

1. Complete Form 22-1995 – Change of Training Place or Program. (Available in the Veteran Services Office or on-line at www.gibill.va.gov)

2. Complete steps 2 – 13 from New Student section above. (except step 5)

For additional information or questions contact the Veteran’s Services Office at 619-660-4282 or 619-660-4276.