

Cuyamaca College

Accreditation Self-Study – Standard I

Meeting Notes of October 7, 2005

Present: Geraldine Perri, Allen Brown, Rosalyn Johnson, Kathryn Nette and Patricia Santana

Absent: Connie Elder, Donna Troy and Rocky Rose

1. Reintroduction of members

2. *Review of Reading Assignments:*

- Patricia Santana recommended that a grid of buzz words and themes be created as a guide in responding to the standard questions.
- Dr. Perri advised all to read the sample report and Accreditation guide before drafting any responses.
- The Committee discussed the merits of the sample report and the pros and cons of highlighting institutional shortcomings.
- Dr. Nette noted that it was critical to present the college's way of handling a matter – i.e., the college's mission is really reflected in the mission statement, vision and values.
- All agreed it was important to gather back-up materials/evidence ASAP.

3. *Review and Clarification of Standard I Questions*

- Committee agreed it would be best to review draft responses prior to a meeting.
- Committee set a timeline for draft responses to standard I.

4. *Review and Discussion of Draft Survey Questions*

- Committee to review surveys to ensure they are appropriate to their respective questions. Comments are due back to Ms. Cole by 10/20 as follows: additions, deletions and modifications

5. Meeting Adjourned 11:15 a.m.