

## ACCREDITATION STEERING COMMITTEE

Members Present: Brown, Brooks, Chiriboga,  
Ford, McNeil, Marron, Nesta, Satele, Wangler

Members Absent: Gonzales, Nette, Perri,  
Riley

A regular meeting of the Cuyamaca College Accreditation Steering Committee was held on March 30, 2007 in Room F106.



### Agenda Item

### Discussion

#### *1. Approve Minutes*

The minutes were approved with one abstention. M/S/A Ford/Brown.

#### *2. Constituency Group Feedback?*

J. Ford reported that the Academic Senate voted in favor of an action item to endorse the Accreditation Self-Study at its March 22 meeting.

T. McNeil reported on some counselor feedback and after discussion the group agreed the overarching agendas addressed their concerns.

#### *3. Time Lines*

The group received handouts in their packets of the Final Draft Timeline for submittal through district shared governance groups from both colleges. The intention is to generate a final internal draft of the self-study by 4/30, at which time the district shared governance review would begin.

The Editorial Group has met and went over the pieces to be included:

- Four standards
- Introduction

- Abstract
- Background & History
- Demographics
- Responses from last visit
- Disc of online class and college fiscal report card

The organization of the self-study will also include bar charts and flow charts to capture the college processes, as well as the self-study roster, timelines, milestones and a flow chart on how the drafts were put together by the teams. An overview of the responses to the mid-term report will be written by T. McNeil.

J. Ford will bring the update version of the mapping document to the editing group for inclusion.

Board Presentation in May: A status report on the self-study will be presented jointly with Grossmont at the May Governing Board meeting. If any suggestions from Board are forwarded that constitute substantive changes to the self-study then the ASC will convene a special meeting. The May 4<sup>th</sup> meeting has been cancelled to prepare for the Board presentation. If necessary a May 24<sup>th</sup> date might be schedule and the Recorder will canvass the group on availability for this special meeting.

#### ***4. Accreditation Update***

The group would like to reinforce the nature of site visit what to expect and review of the self-study as submitted with the college community prior to the site visit. An effort to familiarize as many college staff with what was sent to WASC.

A. Nesta suggested that Dr. Perri involve this communication with the college community in her Fall Convocation.

A pamphlet should be generated to the visiting team to include ASC members with pictures and accompanying biography. Approximately a month before the

anticipated WASC visit, the team chair and assistant will visit the college. At that time they will let the ASC know the expectation of the visiting team concerning hospitality and interviews to be scheduled.

#### ***5. Evidence***

A. Nesta gave a presentation on the expectation of the evidence list and access for the visiting team using Cuyamaca College website and submittals from other area colleges. A projected timeline for submittal of evidence was distributed. A. Nesta will send out an update of the evidence list to the chairs of each standard on 4/15, 5/15 and 6/1.