

Classified Senate

Executive Board Meeting Minutes

November 3, 2015

Meeting Called to Order: 12:00pm

Meeting Adjourned: 1:02pm

Location: I-209

- 1) Call to Order
 - a) Roll Call – Ariane Ahmadian, Valerie Peterson, Rhonda Bauerlein, Cathy Long, Jennifer Moore, Paulina Saucedo.
 - b) Agenda additions/deletions/changes – No additions
- 2) Action Items
 - a) No voting items to discuss.
- 3) Communications
 - a) Senate purpose, priorities and communication strategies
 - Ariane Ahmadian explained the purpose and priorities as a senate and wants feedback on what the restructure looks like. She wants Classified Senate to be more than the Classified Senate award and sitting on committees. She asked, “What is our communication going to look like? A newsletter?” She mentioned Tim Corcoran will be sending out a district wide email on voting and senate structure outcome.
 - Valerie Peterson asked, “How are we going to format all the information and make it appealing?”
 - Ariane Ahmadian mentioned, “What is the best way to relay the information and as staff what would we need to know?”
 - Rhonda Bauerlein explained that she could create an online form that people could fill out (1-2 paragraphs) with highlights/key points from the committees they are on. Valerie Peterson and Cathy Long both mentioned that after submitting the online forms that they can somehow be prioritized on what the important key points and highlights are from the information submitted. They also mentioned that the intranet is very confusing to navigate.
 - Ariane Ahmadian mentioned that at the new hire orientations they should be portion of how to use the intranet.
 - b) Monthly meeting with the President
 - Ariane Ahmadian explained she had a meeting with Julianna Barnes and that she and Valerie Peterson will continue to have monthly meetings with her. She explained that Dr. Barnes was previously the VPSS at Cuyamaca and is very supportive of classified staff. She mentioned that Dr. Barnes is very good at the balance between classified staff and faculty. Safety issues were also addressed.
 - c) Professional Development

- Ariane Ahmadian met with the Professional Development specialists, Jamail Carter. It was brought up that the new hire orientation should be revamped.
 - She then mentioned that once CSAD is over, what do we do?
- d) Thank-You Gram update
- Ariane Ahmadian brought up the status of the Thank you grams and reminded everyone of the assembly dates.
- e) Chancellor's Classified Senate Award recap.
- Ariane Ahmadian explained that she is working with the President on how to acknowledge the other nominations. Rhonda Bauerlein mentioned that what if the CS award nominees wanted to be resubmitted for next year? And if they can get feedback? Ariane pointed out that the application is overwhelming and Rhonda mentioned that application should be revamped and started from scratch. Ariane said she wanted a way to keep recognizing people throughout the year and not just for the CS award. She mentioned Jamail Carter had the idea of comment cards to recognize others.
- f) New classified staff award and implementation
- g) Achieving the Dream updates
- h) Council and committee meeting updates
- Ariane Ahmadian explained that there is a proposal for Proposed staffing committee; rank requests sent to CCC and put in priority order (college priority and budget). .
 - She said we need more classified staff on Student Success & Equity Committee.

Next meeting – Tuesday December 1, 2015

Notes take by Paulina Saucedo.