

Cuyamaca College
Classified Senate Executive Board Meeting Minutes
Tuesday, January 5th, 2016
12:00PM-1:00PM
Location: I-107

1. Call To Order

a. Roll Call

-Ariane Ahmadian, Valerie Peterson, Cathy Long, Jennifer Moore and Paulina Saucido (via phone) were present.

b. Agenda additions/deletions/changes to the agenda

-Ari added the topic of upcoming leadership conferences.

2. Action Items

a. CSAD Donation

Every year, Classified Senate donates money to the CSAD budget. It was discussed that last year, as a joint senate, we donated \$250. Since there are now three separate accounts, we are unsure of the dollar amount for Cuyamaca Senate. A \$75 donation was proposed but it was decided to wait on our contribution amount until we receive our budget information. Ari will email all the budget information and will vote on the amount to be donated.

b. Ari and Paulina will be attending the Leadership Retreat in late January.

Registration is \$30 per person. Senate voted to approve paying for both to attend out of our budget.

c. The Classified Leadership Institute will begin on June 16th. The registration fee is \$575 per person. Jennifer, Valerie and Ari expressed interest in attending. Ari will look into trying to find funds for us to go.

3. Communications/Discussion Items

a. Senate purpose, priorities and communication strategies

-There will be a February 11th meeting with 4CS to help GCCCD Classified Senate to develop our new structure's Cs & Bs. The meeting will be held at Grossmont from 11AM to 5PM. Contra Costa College will also be in attendance, as their senate structure is very similar to our own.

- The purpose of our senate is to inform and distribute and represent classified staff. Our goal is to focus on outreach and transparency. We would like to make senate more visible.

-As previously mentioned, our senate accounts are now separate. Cathy will have access to Cuyamaca funds only, while Ari and Valerie will have access to the CSAD funds since they are chair and co-chair of the event. Members discussed the issue of transparency and being in the know of when changes were occurring, such as the accounts being separated. It was not discussed or

announced amongst the GCCCD senates that accounts were being split when they were.

-Ari had emailed the Cuyamaca staff members regarding their role on various committees and keeping an open dialog of the committee happenings with Classified Senate. Our intranet site will have the minutes posted to encourage open correspondence. The idea of monthly reminder emails to staff members of each committee to encourage this open dialog was proposed.

b. Professional Development

-Ari shared how Grossmont College has a lot of great options for their faculty and staff (i.e. Refresh Fridays, Governance 101, Being an Effective Committee Member, etc.) to provide both personal and professional development. These workshops tend to encourage connection and collaboration for all. The idea of starting something for our site was brought up. Jamail Carter, from the office of Professional Development, would be the one to put those events on for Cuyamaca.

-Human Resources are still working on the new hire orientation. They want to make it more interactive and informative.

-The idea for a video of employee appreciation was thought of during the last CSAD planning meeting. Ari and Valerie will be working on that video to have it completed by February. Please email Valerie or Ari if you can think of people who would be willing to say a few nice comments about our classified personnel.

-Ari discussed with the group about the possibility of a Classified Convocation and flex week. Grossmont College currently does this and has proven to be quite successful. However, the idea of these being separate for classified and faculty may prove to cause more of a wedge between the two. We will try doing a newsletter that will highlight convocation that will be geared more towards staff for this semester.

c. District Strategic Plan Areas of Focus

-Ari will be sending out the District Strategic Plan. Please read and approve by our next meeting on February 2nd.

d. Meeting Updates

-At the latest Chancellor's Leadership Meeting, it was reiterated that the senates are not separate, but rather three bodies. Grossmont College has an election coming up in Spring to build a classified senate presence. It was agreed that we need to move forward as soon as possible in order to clarify roles and responsibilities.

-Ari and Valerie have a meeting with Dr. Barnes in two weeks as part of an standing monthly meeting scheduled with her to discuss updates and ideas for senate.